

## **Sampford Peverell Parish Council (SPPC)**

I hereby give notice that a Finance Meeting of the Parish Council will take place on Monday, 4 December 2023 starting at 7.00pm in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell.

Dated this 27 November 2023

Susan McGeever

Clerk to the Parish Council

### **AGENDA**

All Members are reminded of the need to make declarations of interest prior to any relevant discussion that may take place during this meeting.

1 Public Open Forum

2 Apologies

3 Declarations of Interest

4 Approval of the Minutes of the meeting of the Parish Council held on 27 November 2023

5 Planning matters

**23/01809/CAT**

Proposal: Notification of intention to fell 1 Apple tree, pollard 1 Apple tree and 1 Damson tree and lift the crown of 1 Apple tree within the Conservation Area

Location: Chains Barn 16 Chains Road Sampford Peverell

Site Vicinity Grid Ref: 302957 / 114112

Parish: Sampford Peverell 42

Deadline for comments: 18 December 2023

**23/01798/FULL**

Proposal: Variation of Condition 9 to allow alternative feedstock types and quantity and Condition 20 to allow the anaerobic digester plant to produce and export 1.1 megawatts of renewable energy of planning permission 17/01142/FULL

Location: Land at NGR 299621 112764 (Red Linhay) Crown Hill Halberton

Site Vicinity Grid Ref: 299621 / 112764

Parish: Halberton 25

Deadline for comments: 19 December 2023

6 Finance

a) Review of accounts to 30/10/2023

Spreadsheet circulated to Parish Councillors

Approval of accounts

- b) Review of budgets 2022-2026  
Spreadsheet circulated to Parish Councillors  
Approval of budget information provided for 2024/25
- c) Review of proposed precept calculation  
Spreadsheet circulated to Parish Councillors giving calculation based on expenditure  
Approval of precept request for 2024/25
- d) VAT reimbursements  
Document circulated to Parish Councillors
- e) Authority to pay accounts rendered:
 

S McGeever (wages - November)	£363.37
HMRC (PAYE)	£ 90.80
Sampford Peverell Village Hall	£ 15.00

And any other invoices received prior to the meeting.
- f) Change of bank from Natwest to Unity Trust
- g) Review of Clerk's hours and National Pay Rise  
The new pay structure from 1 April 2023 has been released.
- h) Grant requests

- 7 Review of Documents
  - a) Financial Regulations
  - b) Asset register

8 Items not for decision or for the next meeting

- 9 Next meetings of the Parish Council:
  - 22 January 2024 at 7pm in the Committee Room of the Memorial Hall
  - 25 March 2024 at 7pm in the Committee Room of the Memorial Hall
  - 13 May 2024 – Annual Meeting of the Parish Council - at 7.30pm in the Committee Room of the Memorial Hall

Annual Parish Meeting:  
13 May 2024 – Annual Meeting of the Parish Council - at 7pm in the Committee Room of the Memorial Hall