

Sampford Peverell Parish Council (SPPC)

Annual Meeting of the Parish Council

I hereby give notice that the Annual Meeting of the Parish Council will take place on Monday, 9 May 2022 starting at 7.30pm in the main hall of the Memorial Hall, Lower Town, Sampford Peverell.

All Members of the Parish Council are hereby summoned to take part for the purpose of considering and resolving the business as set out hereunder.

In view of the high level of Covid-19 infections locally and in the line the recommendations of the Devon Association of Local Councils, all attending the meeting must observe appropriate social distancing. Please use hand sanitiser upon arrival and wear face masks until the start of the meeting.

Dated this 1 May 2022
Susan McGeever
Clerk to the Parish Council

AGENDA

All Members are reminded of the need to make declarations of interest prior to any relevant discussion that may take place during this meeting.

- 1 Election of Chairman for 2022/23
- 2 Election of the Vice Chairman for 2022/23
- 3 Review/Approval of the Code of Conduct
- 4 Review/Approval of the Standing Orders of SPCC
- 5 Open Forum
- 6 Apologies
- 7 Approval of the Minutes of the meeting of the Parish Council held on 21 March 2022
- 8 Planning matters: applications considered by sub-committee/decisions notified by MDDC/Appeals notified/new applications and matters notified after 1 May 2022/enforcement matters:
 - Other planning matters and planning correspondence
- 9 Finance:
 - a) To note payments made since the last meeting (21/3/22)
 - b) Statement of accounts
 - c) Authority to pay accounts rendered
 - d) Finance correspondence
 - e) Internal audit (Approval of 2021/22 Accounts)
 - f) External audit (Annual Governance and Accountability Return (AGAR))

- 10 Report from Working Groups/Individual Roles
 - a) Communications & Engagement (publicity) (Cllrs Cutts and Culpin)
 - Social Media (Cllrs Culpin and Castle)
 - b) Climate Change and environmental issues (Cllr Burt)
 - SP wastewater treatment and works update
 - c) Roads, Pavements & Footpaths/Road Safety (Cllrs Burt, Williams and Castle)
 - traffic speed survey: follow up action
 - '20 is plenty' signage
 - Annual footpath review
 - d) Public Convenience Development Group (Cllr Cutts, O'Connell & Taylor)
 - maintenance issues
 - utility accounts received
 - proposed remodelling works update
 - cleaning and daily locking (14 March 2022 – 1 May 2022)
 - maintenance costs
 - e) Affordable Housing – Community Lands Trust (Cllr Culpin)
 - f) Snow Warden (Cllr Taylor)
 - g) Tidiness/Litter-picking (Cllr Burt)
 - h) Defibrillator maintenance (Cllr Taylor)

- 11 Other Highways and village matters
 - a) Vandalism/ASB/criminal damage in the village
 - b) Police liaison
 - c) Book swap kiosk
 - d) Jubilee celebrations planning (Cllr Williams)
 - e) Other highways matters: camper van; pavement at Tiverton Parkway

- 12 Discussions with Cllr Ray Radford, DCC and also with MDDC Ward Members, Cllrs Christine Collis and Jo Norton

- 13 Brief reports from Parish Council representatives on any recent activities:
 - a) Village Hall and Recreation Ground Charity Committee (Cllr Cutts)
 - b) Grand Western Canal Joint Advisory Committee (Cllr Cutts)
 - c) Sampford Peverell and District Twinning Association (Cllr Culpin)
 - d) Sampford Peverell Society (Cllr Culpin)
 - e) Tree Wardens (report from Mr Peter Bowers)

- 14 Correspondence

- 15 Dates for 2022/23 Parish Council Meetings
 - a) bi-monthly business meetings
 - b) Finance Committee meeting
 - c) 2023 Annual Parish Meeting and 2022/23 Annual Meeting of the Parish Council

- 16 Any other matters by leave of the Chairman