

22.11.16

Summonses to the bi-monthly business Meeting of Sampford Peverell Parish Council to be held on Tuesday 22 November 2016 in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell, starting at 7.00 pm, were distributed with the agenda to all Members by e-mail on 15 November 2016.

Agenda

As distributed with one additional payment to be made as previously approved.

2016/17/057

The Chairman, Cllr Colin Passey, opened the meeting at 7.02 pm and welcomed Cllr Bainbridge and Members present.

2016/17/058

Parishioners' Open Forum: not held (no parishioners present).

2016/17/059

Apologies: none.

Parish Councillors present:

Cllr C Passey, Chairman:

Cllr D Cutts, Vice-Chairman:

Cllrs I Adlington, H Culpin, C Holland, B Husbands, C Mason, L Taylor and T Leaman.

Cllr H Bainbridge (MDDC) was also present.

It was noted that Cllrs R Radford (DCC) and C Collis (MDDC) and PCSO J Sims had been invited to attend.

2016/17/060

Minutes of the bi-monthly Meeting of the Parish Council held on 11 October 2016 were amended by general agreement to include Cllr Holland in the list of Members who had met with Ian Sorenson (DCC) on 10 October 2016 to discuss the footway to the station (minute 2016/17/049). The Minutes were then approved on the proposal of Cllr Husbands, seconded by Cllr Leaman, agreed *nem con* and signed by the Chairman.

- Matters arising: the letter written by the Chairman to the CEO of MDDC re the Local Plan and his reply were considered and follow-up action discussed.

- Declarations of Interest: D16/17/003 (Cllr Holland re 16/01484/HOUSE),  
D16/17/004 (Cllr Mason re 16/01705/LBC),  
D16/17/005 (Cllr Culpin re 16/01705/LBC) and  
D16/17/006 (Cllr Cutts re 16/01705/LBC)

agreed and signed by the Chairman.

2016/17/061

Planning matters: applications considered by sub-committee/planning decisions notified by MDDC/Appeals notified/new applications and matters notified after 14 November 2016/enforcement matters: see attached spreadsheet (Planning Applications – October - November 2016).

Noted that 16/01282/FULL has now been granted permission, 16/01481/CAT can proceed without objection and 16/01526/FULL (16/00995/FULL) has been refused permission.

- Enforcement: Members expressed concern about possible breaches of planning conditions by an organisation called 'K2 cars' which is operating at the Old Cattle Shed, Lower Town, as an internet-based car sales business. Also there is a small scale car sales business (as well as a 'cycle hire business) operating at the Globe Inn. The Clerk to seek clarification from the Enforcement Officer who is believed to be investigating these activities.

continued.....

2016/17/061 Planning matters continued.....

- MDDC Planning Department has stated that public open space contributions (S106) must be allocated towards specific projects and cannot be allocated to a completed project retrospectively. (This relates to the unilateral planning obligation attached to 16/00995/FULL for a grant of £5,576.00 towards accessibility improvements at Whitnaga Road Sports Ground). This will be taken up with the newly appointed MDDC officer at a later date.
- Cllr Taylor reported that there appears to have been a conversion of a chicken house into a new dwelling at Micholsfield, Whitnaga Road, about which SPPC had no knowledge. Clerk to investigate.

2016/17/062

Finance:

a) Payment made since last meeting (as included on meeting agenda):

- i) A+D SW Supplies: litter picking equipment (order no. 223165): £243.36  
...noted.

b) Statement of Accounts: as at 16 November 2016 balances were as follows...

Business Reserve account: £3,951.81 (sheet 105)

Current account: £9,281.42 (sheet 277) (Members noted that the £20,000.00 private loan re the MUGA VAT payment has been repaid, also that the balance includes £1,191.39 held in the name of the Parish Plan Group).

The Clerk's report was accepted unanimously.

c) Authority to pay accounts rendered:

i) M J Aspray: Clerk's salary for October & November 2016: £566.00

ii) M J Aspray: Clerk's expenses for period 5.5.16 to 15.11.16 as circulated: £97.57

Additional payment (not on circulated agenda, but approved at a previous meeting):

i) A Brown: repair to Richmond Close bus shelter (invoice dated 27.10.16): £30.00

Three cheques issued on the proposal of Cllr Holland, seconded by Cllr Culpin and agreed *nem con*.

d) Finance correspondence: e-mails of thanks from SP Methodist Church (Margaret Dinnage, Treasurer) and from SP PCC (Christine Mason, Secretary) re 2016/17 grants to assist with churchyard maintenance: noted.

2016/17/063

Reports from Working Group (WG) Chairmen and holders of individual portfolios:

- Communications and Engagement WG: Cllr Culpin was thanked by the Chairman of the Parish Council for her continuing work in maintaining the website.
- Roads, Pavements and Paths WG: Cllr Holland stated that Cllr Husbands has joined the WG and will take over arrangements for grass cutting. Cllr Husbands reported that he is seeking quotations from contractors who might take over the roadside verge cutting done by MDDC in 2016.

Cllr Holland's report also covered updates on Station Road, the installation of the bench on Turnpike at the bus stop, with associated work on the bank by the Tree Wardens, the Richmond Close bus shelter repair (now completed), other projects for the Tree Wardens and the repair of steps, the adjacent wall and installation of a handrail at the Methodist Church.

- Affordable Housing WG: a report on the visit to Hemyock to investigate the possible setting up of a Community Land Trust will be circulated. It was noted by the Members involved that the PC does not need to be involved.

- MUGA WG: the final inspection by Viridor has taken place: the project is thus completed. Agreed that the WG can be disbanded.

- Recreation Ground improvement project: Cllr Culpin reported that three grants have been obtained (including from the TAP Fund).

- Snow Warden: Cllr Adlington is still to take over the spreading equipment.

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2016/17/063 continued.....

- Tidiness: Cllr Leaman will circulate a list of litter wardens (names and areas covered), together with a list of equipment distributed to each. The names are required by MDDC for insurance purposes.

Members noted observations that recycling material collections by MDDC staff add to the litter problem in the village, especially on windy days.

The litter pick on 15 October was successfully completed. All thanked, including the 'Globe Inn' which provided coffee for the pickers.

- Community safety (Speed-watch/NHW): nothing to report.  
- Business promotion: nothing to report.

2016/17/064

Other highways and village matters (as listed on the agenda):

- amenity car park, Lower Town: the recent exchange of e-mails by the Clerk and Andrew Jarrett (MDDC) concerning maintenance costs was considered. It was decided to invite Mr Jarrett to the January meeting of the PC for further discussions on the way forward.  
- BT payphone kiosks: the red kiosk presently situated in Boobery dates from 1937. It will be purchased from BT by the PC and moved to the site of the modern-style kiosk in Lower Town (which will not be retained).

- Cllr Adlington raised an additional matter. It is understood that Halberton PC has appointed Road Wardens. Consideration should be given to finding more about the scheme by inviting an Officer from DCC to the March meeting.

2016/17/065

Report from Community Police Officer: noted.

The abandoned car in the amenity car park, reported to Cllr Mason by Mr C Heeley on 12 November, was reported to MDDC. It was removed two days later.

2016/17/066

Discussions with County and District Councillors: Cllr Bainbridge reported that MDDC is principally concerned with budget balancing at the moment.

2016/17/067

Reports by Parish Council representatives:

- a) VH & RG Charity Committee: Cllr Adlington spoke of plans to upgrade facilities at the Memorial Hall: several grants had been obtained and an application made to Viridor. The Treasurer to the Charity has resigned. WiFi will not be installed due to the high cost of trenching for a cable connection.
- b) Canal Advisory Committee: Cllr Cutts had nothing to report.
- c) Sampford Peverell Society: Cllr Culpin reminded Members of the final talk for the year to be given by Todd Gray on 2 December.
- d) SP & District Twinning Association: Cllr Taylor gave a brief verbal report outlining future fund-raising activities.
- e) Tree Wardens: Cllr Mason outlined tasks to be undertaken.

2016/17/068

Correspondence as listed on the agenda (all circulated by e-mail): noted.

2016/17/069

Other matters by leave of the Chairman: none.

continued.....

2016/17/070

Next meeting will be the Parish Council's Finance Committee on Tuesday 6 December 2016 at 7.00 pm in the Committee Room of the Memorial Hall.

Cllr Holland offered her apologies.

There being no other business, the meeting was closed at 8.42 pm.