

08.08.17

Summonses to the bi-monthly business Meeting of Sampford Peverell Parish Council to be held on Tuesday 8 August 2017 in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell, starting at 7.00 pm, were distributed with the agenda to all Members by e-mail on 1 August 2017.

Agenda

As distributed.

2017/18/031

The Chairman, Cllr David Cutts, opened the meeting at 7.00 pm and welcomed Cllr Christine Collis (MDDC), Mrs Katie Chantler and Mrs Alix Hunt (Play Park volunteers) and also the Members present.

2017/18/032

Parishioners' Open Forum: there being no other parishioners present, this was not held.

2017/18/033

Apologies: none.

Parish Councillors present:

Cllr D Cutts, Chairman:

Cllr C Holland, Vice-Chairman:

Cllrs I Adlington, H Culpin, B Husbands, T Leaman and L Taylor.

Cllr C Collis (MDDC) was also present.

2017/18/034

Report from Community Police Officer: PCSO Carrie Morris was not present and no report had been received.

2017/18/035

Minutes of the 2017 Annual Parish Meeting and of the 2017/18 Annual Meeting of the Parish Council held on 10 May 2017 were approved on the proposal of Cllr Culpin, seconded by Cllr Leaman, agreed *nem con* and signed by the Chairman.

- Matters arising: the Clerk confirmed that he had written to the occupiers of The Wharf House, Turnpike, regarding their overgrown roadside hedge. The cutting-back had been delayed because of nesting birds, but had now taken place.

The Clerk reported that a cheque signed at the 10 May meeting to K Chantler in the sum of £334.80 as a refund for the cost of hedging plants for the Play Park had not been issued and is now cancelled. The Village Hall Charity had already refunded this amount to Mrs Chantler as part of its contribution to the Play Park Appeal. This had been explained to Members in an e-mail sent by the Clerk on 12 May.

- Declarations of Interest: none.

2017/18/036

Vacancies on the Parish Council: the Clerk reported that, following the publication of advertisements, there had been no applications for the two current vacancies.

2017/18/037

Planning matters: applications considered by sub-committee/planning decisions notified by MDDC/Appeals notified/new applications and matters notified after 01 August 2017 and enforcement matters: see attached spreadsheet (Planning Applications –May to August 2017). It was noted that the proposal for an extension at 6 Court Way had been approved by MDDC. The application to replace windows at 10 Higher Town was discussed (with Cllr Taylor declaring an interest and taking no part). The Parish Council has no objection: Clerk to write to MDDC accordingly. continued.....

2017/18/037 Planning matters, continued.....

An application to DCC by Westleigh Quarry, Burlescombe, to extract an additional 600,000 tonnes was not discussed. [The Chairman and Clerk attended a meeting of Burlescombe Parish Council on 4 September at which this application was discussed in detail. The outcome will not affect Sampford Peverell: no response will thus be made.]

Local Plan: Members are concerned that the proposal to create on- and off-slips for traffic to and from the west at the Sampford Peverell junction with the NDLR appear to have been dropped. All traffic to and from the Eastern Urban Extension at Tiverton heading for Tiverton Parkway Station will thus be expected to pass through the village. Members decided to arrange an additional meeting to decide the Parish Council's response at the Local Plan Revision examination, which is to be held on 26/7 September.

S106 monies: the Clerk was asked to arrange a meeting with Juliet Hamlyn-Payne, MDDC.

2017/18/038

Report on the Play Park Appeal Fund: Katie Chantler explained that build costs have been met. Further work may be done: the toddler fence may not be necessary, but a wilding area at the back of the Play Park is to be created.

[Cllr H Bainbridge, MDDC, joined the meeting at 7.30 pm]

Extra picnic benches may be provided. It is estimated that extra insurance will be about £800 per year. With mowing, hedge cutting and other site maintenance, some £2,500 a year will be required. Fund-raising will thus continue, including a Halloween party, a Christmas quiz and collection tins. An informal group of volunteers will undertake this role. Money received and paid will pass through the Parish Council.

Katie will produce a full report [received and circulated on 23 August] and will report further following the Support Group meeting planned for 26 September.

Katie Chantler and Alix Hunt were thanked by the Chairman for all that they had done: they then left the meeting at 7.50 pm.

2017/18/039

Finance:

a) Payments made since last meeting as listed under item 8 (a) on the meeting agenda: noted.

- (i) 25.5.17: K Chantler: refund of payment made (Hog Roast): £912.00
- (ii) 31.5.17: Earth Wrights: stage 1 payment: £6,378.70
- (iii) 8.6.17: Earth Wrights: stage 2 payment: £6,378.70
- (iv) 19.6.17: K Chantler: refund of payment made (Disney + Radford):  
£496.46
- (v) 20.6.17: Earth Wrights: stage 3 payment: £6,378.70
- (vi) 29.6.17: Earth Wrights: stage 4 payment: £6,378.70
- (vii) 23.7.17: A Hunt: VAT refund (stages 1+2): £8,852.90
- (viii) 23.7.17: SP VH Charity: VAT refund: £4,588.21
- (ix) 23.7.17: Earth Wrights: turf supply and laying: £1,452.00
- (x) 23.7.17: K Chantler: refund of payment made re fencing: £246.46

b) Statement of Accounts: as at 31 July 2017 balances were as follows...

Business Reserve account: £3,952.03 (sheet 107)

Current account: £11,342.83 (sheet 287): (Members noted that this balance includes £1,191.39 held in the name of the Parish Plan Group).

The Clerk's report was accepted unanimously.

[Cllr R Radford joined the meeting at 8.05 pm]

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2017/18/039 continued.....

c) Authority to pay accounts rendered:

- i) M J Aspray: Clerk's salary for June and July 2017: £566.00.
- ii) M J Aspray: Clerk's expenses for the period 26.3.17 to 4.8.17 as detailed in a report sent to Members: £71.53.
- iii) M J Aspray: refund of payment made for wine for Internal Auditor (in lieu of payment): £28.12.
- iv) BT Payphones: purchase of redundant telephone kiosk: £1.00. and additional item.....
- v) Creative Solutions: sign for Play Park: £99.00.

Five cheques issued with the unanimous agreement of Members.

d) Finance correspondence:

- Parish Magazine: thanks for donation of £200.00. Also, a letter of appreciation for donations over past years. Future financing will be sufficient from subscriptions and advertisers' fees. Further donations from 2018 will thus be unnecessary.
- 2016/17 accounts details are now on the website, including the Parish Council's annual governance statement and accounting statement for 2016/17, together with the Internal Auditor's report.

2017/18/040

Reports from Working Group (WG) Chairmen and holders of individual portfolios:

- Communications and Engagement WG: nothing to report.
- Roads, Pavements and Paths WG: Cllr Holland's report dated 7 August includes information re the Station Road project. Plans have been circulated to Members, a meeting with Ian Sorenson (DCC) held, a local residents' consultation conducted and a public meeting at which the final proposals will be presented arranged for 26 September. Renewal of white lining on roads within the village has been requested through Cllr Radford (DCC). A complaint regarding a tree in the play area in Cornlands has been referred to MDDC.
- Affordable Housing WG: Cllr Culpin reported on a recent meeting to explore the setting up of a Community Land Trust (CLT). The start-up of such a scheme would require about £500 for publicity material and it was proposed that a Public Meeting could be held in September or October. Parish Council Members were unanimous in their wish to proceed to set up a local CLT. Cllr Culpin will contact Alison Ward to discuss and agree the next steps to be taken.
- Snow Warden: Cllr Adlington had nothing to report.
- Tidiness: Cllr Leaman stated that the village litter pick on 20 May had been successfully completed. She expressed thanks to all who had taken part, also to the 'Globe Inn' for providing tea and coffee at the finish. It is anticipated that the fly-tippers involved in the incident in Whitnage Road will be prosecuted by MDDC. The abandoned car at the entrance to the site of the former hotel in Lower Town has been reported to the site owner, but no action appears to have been taken.
- Community safety (Speed-watch/NHW): nothing to report.
- Business promotion: nothing to report.

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2017/18/041

Other highways and village matters:

- Definitive map review: Tania Weeks (Public Rights of Way Officer, DCC) is to give a presentation on 26 September. She has organised local publicity through 'Parish News'. In consideration of this, and of Ian Sorenson's Station Road presentation on the same evening, Members unanimously backed a proposal by Cllr Holland that the business part of the 26 September meeting should be put back to 3 October, subject to availability of the Committee Room. The Clerk to check, book and advise Members.
- tree in Cornlands play area: see Environment report, above.
- defibrillator installation: the Chairman will explore the possibility of TAP Fund finance for this project and make formal application for funding.
- redundant telephone kiosk, Boobery: no information yet. Clerk to enquire.
- proposed CLIC-Sargent event on sports field: the Parish Council has no objection to the sale of alcoholic drinks at this one-off, charity fund-raising event. The organisers will now negotiate with Village Hall Committee representatives.  
It was suggested that an alternative site might be the field/orchard area between the car park and the Canal.
- Merriemeade Hotel: the Clerk to write to the owner regarding external maintenance.
- maintenance of road name signs: suggested that problems are reported to DCC using their website.
- recognition of local service: Cllr Bainbridge will speak with MDDC Member Services.

2017/18/042

Discussions with County and District Councillors:

Cllr Radford (DCC) stated that he is to meet with Nick Allen later in the week. He undertook to raise the issue of cleaning of road signs and will emphasise the need to resurface the remaining part of The Brendons. Cllr Radford confirmed that the Parish Lengthsman service has been discontinued.

Cllr Collis mentioned complaints made to her regarding the public toilets in the Play Park area. She will action this with MDDC staff.

[Cllrs Radford, Bainbridge and Collis left the meeting at 8.55 pm]

2017/18/043

Reports by Parish Council representatives:

- a) VH & RG Charity Committee: Cllr Adlington had circulated the minutes of the Management Committee meeting held on 4 July. Also included were the Chairman's and the Treasurer's reports.
- b) Canal Advisory Committee: Cllr Cutts had circulated a list from Mark Baker of works done during recent months and planned for the coming autumn. Also, the 'Friends of the Grand Western Canal' August newsletter had been circulated to Members.
- c) Sampford Peverell Society: Cllr Culpin reported on recent events organised by the Society. Books on shops in SP and WW1 are progressing.

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2017/18/043 continued.....

d) SP & District Twinning Association: Cllr Taylor expressed concerns that the twinning arrangement may end due to the fact that the French authorities no longer give financial support for twinning activities.

e) Tree Wardens: Cllr Holland will report on Tree Warden activities at future meetings.

2017/18/044

Correspondence has been circulated by e-mail: noted.

2017/18/045

Other matters by leave of the Chairman:

- Cllr Culpin asked about the Sampford Lands Charity with the request that the PC is brought up to date with the activities of this Charity. It was noted that five of the Trustees are Parish Council appointees, including former Member, David Sweatman. It was felt that one Trustee should be a serving Member.

- Cllr Husbunds queried the absence of Uffculme Bowls Club on the village website. Cllr Culpin to investigate.

2017/18/046

Next meetings of the Parish Council:

a. preparation for Local Plan Review Examination: to be arranged

b. Local Plan Review Examination: 26 and 27 September

c. Public meeting for presentations by Tania Weeks (DCC: definitive map) and Ian Sorenson (DCC: Station Road footway): 26 September, 7.00 pm in the Committee Room of the Memorial Hall

d. next business meeting of the Parish Council: 3 October (subject to confirmation of date)

e. Community Land Trust: public meeting to be arranged

There being no other business, the meeting was closed at 9.04 pm.