

23.07.19

Summonses to the bi-monthly business Meeting of Sampford Peverell Parish Council to be held on Tuesday 23 July 2019 in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell, starting at 7.00 pm, were distributed with the agenda to all Members by e-mail on 15 July 2019.

Agenda

As distributed, but with additional items re road speed and long goods vehicle warning signage, also additional payments listed below.

2019/20/032

The Chairman, Cllr David Cutts, opened the meeting at 7.00 pm and welcomed Cllr R Radford (DCC) and Cllr Jo Norton (MDDC) and introduced her to the meeting. He welcomed the Members present, also two parishioners, Mr Jamie Byrom and Mr Peter Dumble.

2019/20/033

Parishioners' Open Forum: Mr Byrom was invited to address the meeting regarding the planning application 17/01395/OUT. He reminded the meeting that on 11 July 2018 MDDC's Planning Committee had voted 10 to none (with 1 abstention) to refuse permission. The Committee, at its next meeting, will be asked to consider an implications report and to vote again on the application. Mr Byrom urged SPPC to support refusal and to reject the implications report. It is of concern that, following local government elections in May 2019, the composition of the Planning Committee will have changed and that not all of the present Members of the Committee will be familiar with the site. He hoped that a new site visit would be arranged ahead of the meeting, but was concerned that the School would, by that time, have broken-up for the summer holidays. Mr Byrom then outlined in detail the objections that he and other parishioners have expressed. It is not clear who will be allowed to address the Planning Committee, given that it is not a new application being considered: the Clerk will seek clarification and advise interested parties. Mr Byrom undertook to send the implications report and the objections details to the Clerk for distribution to SPPC Members. Cllr Culpin agreed to represent SPPC at the Committee meeting.

Mr Byrom was thanked by the Chairman: he and Mr Dumble then left the meeting.

2019/20/034

Parish Councillor co-option : the Clerk advised the meeting that since the last meeting Bernie O'Connell had accepted co-option onto SPPC. He had signed a Declaration of Acceptance of Office on 3 June 2019 and was welcomed back onto the Parish Council.

Cllr Lynda Taylor, who was returned unopposed at the 2 May elections, but who was unable to attend the 7 May meeting of SPPC, signed a Declaration of Acceptance of Office on 1 June 2019.

2019/20/035

Apologies: Cllr I Adlington

Parish Councillors present:

Cllr D Cutts, Chairman:

Cllrs L Taylor, J Disney, A Mackenzie, H Culpin, S Taylor, T Burt and B O'Connell.

Also present: Cllr R Radford (DCC) and Cllr J Norton (MDDC).

Cllr Radford conveyed the apologies of Cllr C Collis (MDDC).

2019/20/036

Minutes of the 2019 Annual Parish Meeting and of the 2019/20 Annual Meeting of the Parish Council held on 7 May 2019 were unanimously approved as a true record and signed by the Chairman.

continued.....

2019/20/036 continued

- Matters arising: none.
- Declarations of Interests: none made.

2019/20/037

Election of Vice-Chairman: deferred at the request of the Chairman.

2019/20/038

Planning matters: applications considered by sub-committee/planning decisions notified by MDDC/Appeals notified/new applications and matters notified after 15 July 2019 and enforcement matters: see attached spreadsheet (Planning Applications - March 2019 to July 2019). Details noted.

Application 19/01104/FULL: change of use of land from commercial to residential use, including the demolition of a building and the erection of a single storey dwelling: 22 Lower Town, Sampford Peverell. Members had been asked to examine this application and look at the site ahead of the meeting. Members were unanimous in the view that the site is not a good place for a dwelling, being adjacent to the village car park, the tennis courts and the play park and public conveniences. In consideration of this Members wished the site to remain commercial or possibly used as some form of community asset. The Clerk was asked to respond to MDDC objecting to the proposed change of use. A possible legal restriction on the use of the site is being investigated with the Land Registry by the Chairman.

Section 106: the Clerk has been in contact with MDDC Planning Obligations Monitoring Officer, Jo Williams, regarding monies already held for access improvements to the Sports Field in Whitnage Road. S106 monies from future developments require to be allocated to specific named projects: Ms Williams suggests that the Parish Council should create a 'wish list', although she is aware of the proposed renovation of the Play Park toilets. Referring to her report on a meeting of the Public Convenience Development Group on 4 June, Cllr Disney stated that this project is being worked up.

2019/20/039

Finance

- a) Payments made since last business meeting (7.5.19) as listed under item 7(a) on the meeting agenda.....
 - 001455 5.6.19 B O'Connell: toilets locking costs (May 2019) £112.00
 - One payment already made as above.....noted.
- b) Statement of Accounts: as at 1 July 2019 balances were as follows...
 - Business Reserve account: £3,958.60 (sheet 115)
 - Current account: £9,116.12 (sheet 327): Members noted that this balance now includes £938.24 (unchanged) held in the name of the former Parish Plan Group and £2,748.41 held in the name of the Sampford Peverell Play Park Appeal.
 - Reconciliation to bank statements was demonstrated and the Clerk's statement unanimously accepted.
- c) Authority to pay accounts rendered:
 - (i) M J Aspray: Clerk's salary for June and July 2019: £566.00
 - (ii) M J Aspray: Clerk's expenses to 15.7.19 as presented to the meeting: £94.74
 - (iii) M J Aspray: refund - wine purchased for Internal Auditor: £39.75
 - (iv) Earth Wrights Ltd: annual maintenance inspection (2019): £516.00
 - (v) B O'Connell: toilets locking costs (June + July 2019): £224.00 (2@£112.00)
 - (vi) T Burt: refund of travelling expenses: £4.05

Six cheques issued with the unanimous agreement of Members.
- d) Finance correspondence: payment of annual insurance premium for cover from 1 June 2019 confirmed by Zurich Insurance plc: noted.

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2019/20/039 Finance continued.....

- e) External audit (2018/19 accounts): accounts papers were sent by the Clerk to the external auditor ahead of the deadline: all information that is required to be published has been uploaded onto the Parish Council web pages by Cllr Culpin. Accounts have also been displayed on the Parish Council's notice board.
- f) Play Park finances: not yet transferred to the Village Hall Charity: payments made each month by Standing Order under the Giving Scheme to the Play Park Appeal are still being paid to the Parish Council.
- g) Viridor legal charge: action by Viridor awaited.
- h) Authorised signatories: Cllr S Taylor indicated his willingness to be added to the list.

2019/20/040

Reports from Working Group (WG) Chairmen and holders of individual portfolios:

- a) Communications and Engagement WG: nothing to report.
- b) Roads, Pavements and Paths WG:
 - Members identified several possible means of addressing the traffic speed problem, especially in Lower Town. The speed limit reminder sign for east-bound traffic is useful, but a similar sign is needed for west-bound traffic. Road painting and electronic signs (as in Halberton) could also be employed. Perhaps a 20-mph limit through the village could be imposed. Cllr Radford (DCC) noted these suggestions and recommended that the Clerk writes to lee.cramer@devon.gov.uk for his opinion and action.
 - grass cutting in 2019/20: the meeting agreed that the 4th cut by MDDC could take place on 12 September, which would be the end of MDDC's involvement this year. James Passmore (MDDC) to be advised.
- Thereafter Countrywide will be asked to do a further two cuts as necessary.
- Chains Road fence: not yet repaired.
- c) Affordable Housing WG: Cllr Culpin had nothing to report.
- d) Snow Warden: no report received.
- e) Tidiness: the autumn litter pick will take place on Saturday 19 October, starting at 9.30 am. It was noted that the dog bins in the Play Park area are all overflowing. Clerk to report to MDDC.

2019/20/041

Other highways and village matters:

- a) Public toilets: cleaning is being undertaken by Bernie O'Connell (MDDC will arrange payment). No problems encountered: night-time closure is still taking place.
- b) Emergency Plan development: deferred.
- c) willow tree at car park entrance: no leaf emergence this year. Reported to MDDC.
- d) Sampford Lands Charity: Cllr Cutts is in contact with the Charity's Chairman, David Sweatman, regarding the number of Trustees that the Charity and Parish Council can appoint.
- e) Public Rights of Way: Cllr Burt has walked the footpaths in the Parish, found various obstructions and reported these to Stuart Howell, PRoW Officer, DCC. Being investigated. Cllr Radford spoke in support of membership of the Parish Paths Partnership (P3) scheme, of which Halberton PC is a member. DCC gives an annual grant towards expenses (£30 per mile).
- f) warning signs for wide vehicles: following Mr Aggett's correspondence regarding vehicles that get stuck in the narrow lanes around Pitt Cross, DCC has stated that the County will not erect signage. Signs could be erected at Parish Council's expense, but the County would probably insist on supplying the signs.

2019/20/042

Discussions with DCC and MDDC Members: Cllr Jo Norton (MDDC), elected as Ward Member at the May elections, spoke to introduce herself. She has been appointed to the
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2019/20/042 continued.....

Licensing and Regulatory Committees of MDDC, and will attend the Planning Committee meeting when the Placelands application is discussed and will speak as Ward Member. Cllr Radford reminded Members that the PC could apply to him for a grant from his Locality Budget towards the cost of roadside signage. Cllr Radford has written a report on County issues for Parishes within the Willand and Uffculme Division, which the Clerk will circulate to Members. [done on 24 July 2019]

[Cllr Radford and Cllr Mackenzie left the meeting at 9.00 pm]

2019/20/043

Reports by Parish Council representatives:

- a) VH & RG Charity Committee: no report received.
- b) Canal Advisory Committee: Cllr Cutts had not received a report from Mark Baker. The Clerk reminded Members that Mark's reports are published in the Friends' monthly newsletter. The May, June and July newsletters of the Friends of the GW Canal had been circulated.
- c) Sampford Peverell Society: Cllr Culpin had already circulated notes on the June meeting.
- d) SP & District Twinning Association: Cllr L Taylor had circulated the minutes of the most recent Committee meeting (held on 7 July 2019).
- e) Tree Wardens: Peter Bowers reported that the Wardens, with the permission of Mark Baker, will carry out works in the Community Orchard during the winter. He is being kept informed about the willow tree at the car park by the Clerk.
- f) Play Park Committee: Cllr Disney reported that fund-raising income is covering maintenance and insurance costs.

2019/20/044

Correspondence has been circulated by e-mail: noted.

2019/20/045

Other matters by leave of the Chairman:

Cllr Burt, who recently attended a meeting on climate change issues, proposed a local meeting to cover matters raised.

Cllr L Taylor reported a sign in Whitnage Road obstructed by vegetation. She also reported a community effort to clear footways in The Brendons of weeds and moss.

Cllr Culpin spoke of complaints made about bonfires. It was agreed that a suitable note reminding parishioners of the problems that can be caused by the thoughtless lighting of bonfires should be published in 'Parish News'.

2019/20/046

Next meeting of the Parish Council will be on Tuesday 24 September 2019 starting at 7.00 pm in the Committee Room of the Memorial Hall.

There being no other business, the meeting was closed at 9.25 pm.