

24.07.18

Summonses to the bi-monthly business Meeting of Sampford Peverell Parish Council to be held on Tuesday 24 July 2018 in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell, starting at 7.00 pm, were distributed with the agenda to all Members by e-mail on 17 July 2018.

Agenda

As distributed

2018/19/030

The Chairman, Cllr David Cutts, opened the meeting at 7.00 pm and welcomed the Chairman of MDDC, Cllr Peter Heal, also Cllrs H Bainbridge and C Collis (MDDC) and Members present.

2018/19/031

Parishioners' Open Forum: no members of the public were present.

2018/19/032

Apologies: Cllr I Adlington (away), also PCSO Danielle McNeill (not on shift) and Cllr R Radford (DCC)(who will be late due to another meeting).

Parish Councillors present:

Cllr D Cutts, Chairman:

Cllr C Holland, Vice-Chairman:

Cllrs H Culpin, B Husbands, L Taylor, J Disney and B O'Connell.

2018/19/033

Report from Community Police Officer: no report received. The meeting agreed to remove this item from the agenda of future meetings on the suggestion of Cllr Holland.

2018/19/034

Minutes of the 2018 Annual Parish Meeting and of the 2018/19 Annual Meeting of the Parish Council held on 8 May 2018 were unanimously approved as a true record and signed by the Chairman.

- Matters arising: (a) it was unanimously agreed that a donation of £50.00 be sent to the Musgrove Hospital MRI Scanner Appeal using the collection made at the recent 'Showcase'. (b) the problem with the station carpark lights (which appear to be being left on all night, contrary to Planning Conditions) is to be referred to Great Western Railways: Janet to find contact details.

- Declarations of Interest: D18/19/001: Cllr Taylor declared a personal interest in planning application 18/00851/HOUSE: she will not be involved in the discussion and decision regarding this application. Noted. Record signed by the Chairman with the agreement of Members present.

2018/19/035

Planning matters: applications considered by sub-committee/planning decisions notified by MDDC/Appeals notified/new applications and matters notified after 17 July 2018 and enforcement matters: see attached spreadsheet (Planning Applications - May to July 2018): eight applications noted.

Consideration of the application 17/01359/MOUT (development of 60 dwellings at Higher Town/Turnpike) by MDDC's Planning Committee is now expected to be in September. The Examination of the amendments to the Local Plan (J27 and associated additional housing in Sampford Peverell and Tiverton) will take place on 20/21 September 2018. The Parish Council will be represented.

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2018/19/036

Finance:

a) Payments made since last meeting (8.5.18) as listed under item 6(a) on the meeting agenda.....

- (i) 20.6.18: Earth Wrights: Play Park annual maintenance/inspection: £516.00
- (ii) 20.6.18: Broxap: Play Park furniture: £2,899.20
- (iii) 28.6.18: B O'Connell: seed sowing: £180.00 (all above from P/Park fund)
- (iv) 28.6.18: Disney & Partners: moving telephone kiosk: £120.00

Four payments already made as above.....noted.

b) Statement of Accounts: as at 13 June 2018 balances were as follows...

Business Reserve account: £3,953.19 (sheet 111)

Current account: £17,325.05 (sheet 304): (Members noted that this balance now includes £1,013.74 held in the name of the former Parish Plan Group and £5,156.74 held in the name of the Sampford Peverell Play Park Appeal). The Clerk explained that the current account statement from the Bank covering the period from 14 June to 13 July 2018 had not been received by him. [An updated statement of account to 17 July 2018 was circulated to Members on 27 July]. Report unanimously accepted.

c) Authority to pay accounts rendered:

- (i) M J Aspray: Clerk's salary for June & July 2018: £566.00
 - (ii) M J Aspray: Clerk's expenses to 20.7.18: £83.84
 - (iii) M J Aspray: refund re wine for Internal Auditor per receipt: £40.00
- Three cheques issued with the unanimous agreement of Members.

d) Finance correspondence:

Parish Magazine surplus funds: the amount allocated to SPPC is £1680.00. Ron Holmes is not proceeding with Kurling in the village hall, so his request for funding for two sets of equipment lapses. It was unanimously proposed that a Memorial seat (with fixings) be purchased for installation in the Play Park, cost, with suitable engraving, and delivery, about £800. Janet was asked to order the seat and arrange delivery. It was proposed that a site meeting be convened to decide the position of the seat.

The Parish Council then considered using the surplus funds as a contribution towards the proposed improvements to the path that accesses the Tennis Club's pavilion, a path that is, in fact, used as a means of accessing the Play Park from the carpark by the general public. As such, this contribution could count as part of the third-party contribution required by Viridor. The Chairman declared a personal interest in this matter. The proposal, formally put by Cllr Holland, was unanimously supported by the remaining Members, but with Cllr Cutts abstaining.

e) Viridor legal charge: investigation is still ongoing.

2018/19/037

Reports from Working Group (WG) Chairmen and holders of individual portfolios:

- Communications and Engagement WG: Cllr Culpin had nothing to report.

- Roads, Pavements and Paths WG: Cllr Holland stated that the Station Road improvement scheme is underway. Grass cutting: it may be necessary to consider an additional cut each year to avoid recent problems of long grass being left after a scheduled cut.

- Affordable Housing WG: Cllr Culpin reported that a recent Community Land Trust (CLT) meeting had been well attended. The CLT is looking at several plots, each of about 1 acre.

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2018/19/037 continued

- Snow Warden: Cllr Adlington had nothing to report.
- Tidiness: Cllr Cutts to take over this role following the resignation of Cllr Leaman. He will arrange an autumn litter-pick on a Saturday morning in October.
- Definitive map review/S106 Committee: Cllr Disney asked to defer the footpath review until the next meeting. Cllr Disney also proposed that the PC should, at its next meeting, put together a list of items for S106 monies, mention being made of the wish to improve the toilet facilities in the Play Park. Cllr Heal stated that Lapford PC has completed a similar scheme and he offered to put SPPC in touch through Jo Williams.

2018/19/038

Other highways and village matters:

- defibrillators in the village: Cllr Cutts had nothing to report.
- Whitnage Road name sign: now the subject of a complaint to MDDC by Cllr Holland.
- Centenary of the end of WW1: Cllr Culpin reported that Sampford Peverell Society (Chairman Peter Bowers) is convening meetings to coordinate efforts by several groups. In addition to a poppy trail featuring the homes around the village of those who took part in the 1914-18 conflict, there will be an exhibition in the Memorial Hall. The beacon will be lit and there will be a lantern procession. Thought is being given to some sort of sporting event, possibly a stretcher race.
- Public toilets maintenance problems: following incidents of vandalism and poor maintenance, Cllr O'Connell offered to inspect the building every two days.
[Cllr Collis left the meeting at 8.05 pm]
- Public car park: Members believe that a time limit needs to apply to prevent/deter all-day parking by commuters. Commercial vehicles also need to be excluded. Cllr Heal offered to make enquiries with MDDC on a possible way forward.
- Community Policing: Cllr Disney will attend and report on future meetings.
- Funding request from Tennis Club: see 2018/19/036 d), above.
- Holbrook interchange: held back pending the arrival of Cllr Radford (DCC).
- Emergency plan development: deferred to next meeting on Cllr Disney's request. It is proposed to amend the Willand PC Plan.

2018/19/039

General Data Protection Regulation: the meeting suggested that DALC should be asked for advice on drawing up a statement of policy for SPPC.

2018/19/040

Discussions with Cllr Peter Heal, Chairman on MDDC and with County and District Councillors: Cllr Heal explained that during the two years that he will hold the Office of Chairman he will visit every town and parish council in the District. He stated that the annual Civic Service will be held on 2 December. Cllr Cutts will be invited to attend. He affirmed that Planning Officers will always be available to visit meetings of the PC. Cllr Bainbridge agreed, stating that the planners are aware of concerns over such issues as Planning Policy SP2 in the Local Plan.

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2018/19/040 continued

[Cllr Bainbridge then left the meeting at 8.35 pm]

Cllr Disney expressed appreciation for the support given both by MDDC and DCC for the Canal Country Park which she expressed as 'the jewel in the crown'.

2018/19/041

Reports by Parish Council representatives:

a) VH & RG Charity Committee: Cllr Adlington has circulated his update as Chairman of the Charity together with notes from sub-committees concerned with refurbishment and subsidence, also the minutes of the Play Park Support Action Group's meeting of 13 June. All noted.

b) Canal Advisory Committee: Cllr Cutts has circulated a report from Mark Baker. Also, the 'Friends of the Grand Western Canal' July newsletter has been circulated to Members.

c) Sampford Peverell Society: Cllr Culpin's report of the 15 June meeting has been circulated.

d) SP & District Twinning Association: Cllr Taylor has circulated the minutes of the 8 July Committee meeting. The arrival date for the French visitors is Friday 10 August, expected to be between 5.00 and 6.00 pm. The Hall has been booked from 5.00 to 9.00 pm and SPPC will organise the Reception, with drinks and nibbles. Lynda will join the group for their Dinner at Tiverton Golf Club.

e) Tree Wardens: Cllr Holland had nothing to report.

f) Play Park Committee: concerns expressed about the incident involving rough sleepers and the total lack of Police support. The Picnic had been a great success.

2018/19/042

Vacancies on the Parish Council: following the resignation of Tracy Leaman (who has left the village) and the retirement at this meeting of Cllr Basil Husbands, there are two vacancies. The Clerk will notify MDDC in order that the vacancies can be advertised as required.

2018/19/043

Correspondence has been circulated by e-mail: noted.

The Sampford Lands Charity has asked for the approval of SPPC that Mrs Linda Turner and Mrs Elisabeth Sanderson, having reached the end of their 3-year term of office, but willing to continue as Trustees to the Charity, and being Parish Council nominees, be allowed to continue in post for a further 3 years. The PC approves their continuing in office and wishes to put forward Cllr David Cutts as a Trustee for a 3-year term on the proposal of Cllr Culpin, seconded by Cllr Holland and agreed *nem con*.

2018/19/044

Other matters by leave of the Chairman:

- noted with thanks that Leigh Jackson has made signs to the telephone kiosk free of charge.
- the September business meeting of SPPC will be cancelled in view of holidays of Members: a meeting will be convened if necessary.

2018/19/045

Next meeting of the Parish Council will therefore be on 27 November 2018.

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2018/18/046

Cllr Radford (DCC) joined the meeting at 9.05 pm. The question about the Holbrook interchange with the NDLR was raised. Cllr Culpin had circulated information related to the housing allocation SP2 in the Local Plan which requires that improvements to the A361 junction at Sampford Peverell should be made before SP2 development commences. These improvements will be the creation of west facing slip roads to enable direct access to and from the west.

This matter will be raised by Cllr Radford at a meeting later in the week.

Cllr Radford reminded the meeting about his Locality Budget as a source of funding for local matters.

There being no other business, the meeting was closed at 9.10 pm.