

26.07.16

Summonses to the bi-monthly business Meeting of Sampford Peverell Parish Council to be held on Tuesday 26 July 2016 in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell, starting at 7.00 pm, were distributed with the agenda to all Members by e-mail on 19 July 2016.

Agenda

As distributed, but with three additional payments submitted for approval.

2016/17/028

The Chairman, Cllr Colin Passey, opened the meeting at 7.02 pm and welcomed parishioners Mr Mel Lucas and Mr Basil Husbands as well as Members present.

2016/17/029

Parishioners' Open Forum: Mel Lucas reminded Members that dog bins should be emptied by MDDC twice a week. There had been some slippage in this timetable recently. He asked that SPPC be aware and report future collection delays. Mel then spoke of his frustration over the continuing delays with the re-surfacing of The Brendons. The work had been measured and given a job number by Willy Pike as long ago as 11 November 2011. Mel advised that he is to go to the Press in an attempt to bring pressure on DCC. Finally, Mel reported to Members that he is to be created an Honorary Alderman of MDDC in recognition of his contribution as a Member. The presentation will take place on 7 December 2016. He was congratulated by the Chairman on behalf of the Parish Council.

[Cllr Heather Bainbridge, MDDC Ward Member, joined the meeting at 7.05 pm]

2016/17/030

Apologies: Cllr C Holland.

Apologies had also been received from Cllr Ray Radford.

Parish Councillors present:

Cllr C Passey, Chairman:

Cllr D Cutts, Vice-Chairman:

Cllrs I Adlington, H Culpin, C Mason, L Taylor and T Leaman.

2016/17/031

Vacant seat following the retirement of David Sweatman: Mr Basil Husbands, having accepted co-option onto the Parish Council, signed a Declaration of Acceptance of Office of Parish Councillor and was given for completion and return to MDDC's Monitoring Officer a Declaration of Registerable Interests form. Mr Husbands was welcomed as a new Member by the Chairman.

2016/17/032

Minutes of the 2016 Annual Parish Meeting and of the 2016/17 Annual Meeting of the Parish Council held on 11 May 2016 were amended to record that Cllr Culpin had questioned the use of the word "Chairman" in Parish Council business (see 2016/17/027) then approved on the proposal of Cllr Culpin, seconded by Cllr Leaman, agreed *nem con* and signed by the Chairman.

- Matters arising: none.

- Declarations of Interest: none made.

2016/17/033

Planning matters: applications considered by sub-committee/planning decisions notified by MDDC/Appeals notified/new applications and matters notified after 19 July 2016/enforcement matters: see attached spreadsheet (Planning Applications – June - July 2016). Noted.

New applications 16/01114/FULL (formation of a new access road at Swallow Court) and 16/01091/HOUSE (proposal for an extension at 32 Higher Town) had been examined by Members.

The meeting was moved to support both, but the Chairman stated that before a submission was made to MDDC he would talk to immediate neighbours in Higher Town.

Appeal decisions: a) 15/01522/TPO (felling of two silver birch trees at 23A Higher Town): appeal dismissed and b) 15/01632/FULL (new dwelling at Jersey Cottage): appeal dismissed. Noted.

Planning correspondence: e-mail from MDDC re weekly planning alerts noted.

[PCSO Jonathan Sims joined the meeting at 7.18 pm]

continued.....

2016/17/034

Finance:

a) Payments made since last meeting: Safe & Sound Playgrounds for the supply and installation of the MUGA: the VAT element of £18,111.80 has been paid by SPPC. The net cost of £90,559.00 will be paid by Viridor as part of the grant awarded for this project. Noted.

b) Statement of Accounts: as at 18 July 2016 balances were as follows...

Business Reserve account: £3,950.81

Current account: £29,519.34 (which includes the £20,000.00 private loan re the MUGA VAT payment, also £1,191.39 held in the name of the Parish Plan Group).

Accepted on the proposal of Cllr Adlington, seconded by Cllr Taylor and agreed *nem con*.

c) Authority to pay accounts rendered:

i) M J Aspray: Clerk's salary for June & July 2016: £566.00

ii) M J Aspray: Clerk's expenses: claim deferred to next meeting.]

iii) M J Aspray: gift (wine) for Internal Auditor as per receipt submitted: £35.00.

Additional payments (not on circulated agenda):

i) H Culpin: food and beverage re Twinning Reception as per submitted receipt: £59.43

Heather was thanked by the Chairman for taking charge of this event in his absence.

Cllr Taylor confirmed that she would not charge for items supplied.

ii) Ken White Signs: sign and fixings for MUGA as agreed by the Chairman per invoice: £142.80 (£119.00 net of VAT).

iii) In consideration of the budgeted grant to the Twinning Association, the cost of food and beverage for the Reception and the hire charge for the Hall, it was unanimously agreed to issue a payment to the Association towards the costs of the official dinner for the French visitors of £125.00.

Members unanimously agreed that all five cheques be issued.

d) Finance correspondence:

- receipt and note of thanks from Parish Magazine (Gerald Dinnage, Treasurer)

- letter from NatWest about possible future interest charges on credit balances

both items noted.

e) TAP Fund for 2016/17: new arrangements as notified by Z Lentell, MDDC (e-mail of 24 May 2016) noted, in particular the clustering of available money by County Divisions and the end of the first of two funding rounds on 30 September 2016. The Chairman called for suggestions of suitable projects.

2016/17/035

The Chairman invited PCSO Sims to give his report. Reported crimes show a 33% increase for May + June compared with 2015 (3 to 4) and reported incidents (including ASB) are unchanged at 24. Jonathan stated that the report area (KU2F) corresponds to the civil parish of Sampford Peverell.

2016/17/036

Cllr Bainbridge was invited to report. She spoke of the consideration being given at MDDC for devolution...the creation of a local "super-council". Her report also included reference to the recent planning permission granted to convert part of the Tiverton multi-storey carpark into a Premier Inn hotel, and pre-application discussions with planning re possible J27 development.

A written report from Cllr Radford had already been circulated to Members.

2016/17/037

Working Groups: reports from Group Chairmen and holders of individual roles:

- Communications and Engagement: Cllr Culpin confirmed that the "Community Showcase" event will be held every second year (next in 2018). Cllr Passey said that a business-related event could be held on alternate years to promote local small businesses. The Clerk stated that he will update the Members' information for the website once the new Member has decided which group(s) he will work with.

- Roads, pavements and paths: the Clerk will contact Mr Ian Sorenson (DCC Highways) to register the interest of Members in the proposed footway in Station Road [Ian has been given contact details for Cllrs Holland, Mason, and Passey and for David Sweatman: a meeting to discuss requirements will be called in September]. Grass cutting: the experience of neighbouring parishes will be compared with SP: some arrange to cut their own grassed areas; others use outside contractors. Review at end of growing season. In SP grass is being cut by MDDC on a 6 weekly basis (2 cuts so far). Cllr Holland's report to continued.....

2016/17/037 continued.....

the meeting also included the fencing alongside the path by the tennis courts: the work had been awarded to Wilkinsons for completion by the end of July.

- Affordable housing: Cllr Passey will write to Sue Southwell re site selection.
- MUGA: understood that insurance problems are now sorted. VAT refund to be applied for by the Clerk.
- Recreation Ground improvement project: report from Cllr Culpin, who with Cllr Mason, has had a recent meeting with the ladies leading the improvement drive. Quotations have been received, a likely supplier identified and plans drawn up. Official launch planned for September with leafletting seeking local volunteers and donations. A website has been set up.
- Snow Warden: equipment hand-over still to take place. Salt stock is in David King's barn.
- Tidiness: Cllr Leaman to speak with David Sweatman re next Litter Pick (to be in October). Date to be decided and Members and other helpers notified by e-mail. [Litter Pick to be on 15 October].
- Speedwatch/NHW: a recent exercise involving two parishioners with PCSO Sims found no problems.

2016/17/038

Other highways and Village matters:

- Parish footpaths and P3 scheme: Cllr Mason agreed to arrange a series of walks: she will advise Members of dates. Gates on the footpath leading from the Village Hall to Chains Road are believed still to be a problem. Exact locations will be noted during the relevant walk and further action taken, if necessary involving DCC. Participation in the P3 scheme will require further discussions with the PROW team.
- Affordable housing: see above.
- condition of roads/potholes: the PC will encourage pothole reporting through "Parish News". Cllr Culpin to devise a suitable advertisement.
- dangerous wall in Chains Road: thought to present no immediate danger provided the bank and vegetation is left undisturbed. Keep under review/observation.
- Grass cutting: see above.
- footpath beside tennis courts: see above re fence replacement.
- Litter pick: see above re autumn arrangements.
- Richmond Close bus shelter: now repaired. Both it and the Lower Town shelter need cleaning. Cllrs Taylor and Culpin to investigate/organise.
- seat on Turnpike: parishioners have requested a narrow bench by the bus stop if there is sufficient room. Ownership of land to be established.

2016/17/039

Reports by Parish Council representatives:

a) VH & RG Charity Committee: Cllr Adlington spoke of proposed renovations which could include provision of WiFi. The Clerk will attempt to recover the VAT paid on the invoice for the recent works on the electrics and new lighting. Ian has suggested that he and the Chairman of SPPC should arrange a meeting with the Village Hall Charity Chairman and Treasurer to discuss finances.

b) Canal Advisory Committee: Cllr Cutts had already circulated a report from Mark Baker. Mark states that his staff are trying to keep on top of mowing, strimming and weed cutting. He also mentioned that the cycle hire business has been taken over by the Globe Inn because the present location, Abbotshood Farm in Halberton, is to be sold. The GW Friends' newsletter (May 2016) has been circulated to Members.

c) Sampford Peverell Society: Cllr Culpin outlined recent and forthcoming events

d) SP & District Twinning Association: Cllr Taylor reported briefly on the visit by the French twinning. She thanked Cllrs Culpin and Leaman for their work in organising and running the Welcome Reception.

e) Tree Wardens: Cllr Mason circulated a report from Peter Bowers:

- Village carpark: bare patches on bank by bridge now seeded: bushes to be trimmed after end of bird nesting season: attention of SPPC drawn to condition of fence adjacent to tennis courts.

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2016/17/039 e) continued.....

- footpath beside Village Hall: recommendation that chippings be used where the path is water-logged. Awaiting feed-back from SPPC re availability of grants for this work. Further vegetation cutting may be necessary.
- land adjacent to Methodist Chapel: ivy and bramble control to be undertaken, also re-varnishing of seat. Corroded fence support to be repaired.
- Churchyard: tree works to be done at end of bird nesting season.
- Turnpike and flower boxes: flower boxes now to be planted by Joy and Ian Moore. SPPC asked to thank them. Tree and bramble hedge trimming to be done at end of bird nesting season.
- metal signpost at top of Higher Town requires renovation: response from SPPC sought.

2016/17/040

Correspondence as listed on the agenda (all circulated by e-mail): noted.

Additional items (all circulated by e-mail):

- a) DCC re Parish & Town Council conferences
- b) DCC re Community resilience/Highway maintenance
- c) DCC re various highways closures
- d) MDDC re educating on recycling going well
- e) MDDC re devolution
- f) MDDC re Lifeline Alarm Service

.....all noted.

2016/17/041

Other matters by leave of the Chairman:

- a) Cllr Passey said that the Emergency Leaflet should be up-dated and re-issued. He called for suggestions about what should be included. Details of the School's emergency plan to be investigated, also other local councils' policy.
- b) Cllr Husbards expressed his concerns over the problem of dog mess on the Canal towpath. He also reported the loss of visibility at the Whitnage Road bridge due to tree overhang (no immediate action to be taken in the bird nesting season).

2016/17/042

Next bi-monthly business meeting of the Parish Council: to be on Tuesday 11 October 2016 at 7.00 pm in the Committee Room of the Memorial Hall.

There being no other business, the meeting was closed at 9.03 pm.