

27.03.18

Summonses to the bi-monthly business Meeting of Sampford Peverell Parish Council to be held on Tuesday 27 March 2018 in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell, starting at 7.00 pm, were distributed with the agenda to all Members by e-mail on 15 March 2018.

Agenda

As distributed, but with one additional payment.

2017/18/100

The Chairman, Cllr David Cutts, opened the meeting at 7.02 pm and welcomed Cllr H Bainbridge (MDDC) and Members present.

2017/18/101

Parishioners' Open Forum: no members of the public were present.

2017/18/102

Apologies: Cllr J Disney (unwell) and Cllr R Radford (DCC).

Parish Councillors present:

Cllr D Cutts, Chairman:

Cllr C Holland, Vice-Chairman:

Cllrs I Adlington, H Culpin, B Husbands, T Leaman, L Taylor and B O'Connell.

The Chairman paid tribute to Christine Mason who had been a valued Member of the Parish Council for a total of 8 years. Christine had given valued service to the Parish Council and to her community, a service much appreciated.

Cllr Bainbridge endorsed these comments: she then broke the news of the sudden death of Cllr Clarissa Slade (MDDC).

2017/18/103

Report from Community Police Officer: PCSO Danielle McKneill, to whom the Clerk had written concerning the recent vandalism in the Play Park toilets, as well as break-ins in the Lower Town/Station Road area, had indicated that she would be unable to attend the meeting. No other representative of the community police force was present, and no crime report received.

Cllr Disney had offered to represent the PC at a meeting to be held at Cullompton Police Station on 25 April. Members agreed to accept Janet's offer.

2017/18/104

Minutes of the Meeting of the Parish Council held on 23 January 2018 were unanimously approved as a true record and signed by the Chairman.

- Matters arising: none.

- Declarations of Interest: none.

2017/18/105

Planning matters: applications considered by sub-committee/planning decisions notified by MDDC/Appeals notified/new applications and matters notified after 5 March 2018 and enforcement matters: see attached spreadsheet (Planning Applications - January 2018 to March 2018: four applications noted.

Additional item: notice of Appeal re recycling and soil screening/storage facility at Ayshford agreed that no further action by SPPC to be taken.

Venn Farm: no action can be taken until an application has been made. Cllr O'Connell asked if SPPC has a development policy. In response, reference was made to the original Parish Plan (2008-9) which states that development should be limited to 30 or less homes over a 10 year period. Cllr Culpin asked if a fresh survey of village opinion should be sought. But

continued.....

2017/18/105 continued.....

Cllr Bainbridge, explaining her position on the SP2 allocation in the emerging Local Plan, stated that until the Local Plan is in place, the parish is susceptible to speculative planning applications. In the absence of an adopted Local Plan, local policies are likely to be ignored. The document produced by MDDC on the updated sustainability appraisal was agreed to be incomprehensible, however it appeared to make the same inaccurate comments about development land availability in the parish as the original document and merely continues to support MDDC's choice of the location for the SP2 allocation.

Planning training: Cllr Husbands had attended the session organised by MDDC at Cullompton and Cllrs Adlington and Disney (together with the Clerk) are due to attend a similar session in Tiverton on 28 March.

2017/18/106

Finance:

a) Payments made since last meeting (23.1.18) as listed under item 6(a) on the meeting agenda.....

- (i) 16.2.18: P Bowers: refund for CLT printing: £62.15 (from P/Plan surplus)
- (ii) 16.2.18: R Holmes: Showcase banner: £19.94 (from Showcase budget)
- (iii) 16.2.18: B O'Connell: gravel laying charges: £312.50 (from Play Park fund)
- (iv) 24.2.18: J V Lee Electrical: installation of defibrillator: £246.52  
(includes £41.09 VAT)
- (v) 24.2.18: SP VH & RG Charity: Hall hire for CLT public meeting: £25.50  
(to be paid from Parish Plan surplus)

Five payments already made as above.....noted.

b) Statement of Accounts: as at 21 March 2018 balances were as follows...

Business Reserve account: £3,952.71 (sheet 110)

Current account: £9,340.86 (sheet 298): (Members noted that this balance now includes £1,013.74 held in the name of the former Parish Plan Group and £3,818.54 held in the name of the Sampford Peverell Play Park Appeal).

The Clerk's report was unanimously accepted.

c) Authority to pay accounts rendered:

- (i) M J Aspray: Clerk's salary for February & March 2018: £570.00
- (ii) M J Aspray: Clerk's expenses for the period 26.11.17 to 23.3.18 as presented to the meeting: £61.05
- (iii) D Cutts: refund re tea/coffee for defibrillator training session and CLT public meeting: £6.04
- (iv) SP VH & RG Charity: hire fees for 2015/16, 2016/17 and 2017/18 (to date): £503.75
- (v) Four Seasons Tree Services Ltd: tree works adjacent to tennis courts (as per quotation): £744.00 (note: this additional item was notified to Members by e-mail on 23 March)

Five cheques issued with the unanimous agreement of Members.

d) Finance correspondence: letters received from Citizens Advice and TDCTA (thanks for donations) noted.

Parish Magazine surplus funds: the meeting agreed to recommend support of Ron Holmes' proposal to purchase of Kurling equipment for use in the village hall. Two sets would cost around £600. It was suggested that the remaining funds available to the Parish Council could start a fund for the purchase of a defibrillator to be positioned by the School.

e) Viridor legal charge: investigation is still ongoing. continued.....

2017/18/107

Reports from Working Group (WG) Chairmen and holders of individual portfolios:

- Communications and Engagement WG: Cllr Culpin reported that the allocation of tables for the “Showcase” event (Saturday 28 April) is satisfactory. Heather called for cakes and photographs. And she asked that Members attend on the day. Refreshments will be FOC: donations for a charity, if desired, in lieu.

- Roads, Pavements and Paths WG: Cllr Holland stated that DCC will start a new tendering process on 1 April. It is hoped to commence the works in June.

Confirmed that the overflow station car park lights are on all night.

- Affordable Housing WG: Cllr Culpin stated that a plot of suitable land has been offered to the CLT.

- Snow Warden: Cllr Adlington, noting the use of grit bin contents during recent cold weather, has asked for them to be topped up.

- Tidiness: Cllr Leaman reported on a successful village litter-pick on 17 March.

- Definitive map review/S106 Committee: changes have been recommended to the definitive map and are being reviewed.

2017/18/108

Other highways and village matters:

- defibrillator at Memorial Hall: Cllr Cutts stated that this is now registered with the SW Ambulance Service.

The meeting agreed that SPPC will pay (and later reclaim from HMRC) the VAT on the defibrillator being purchased for the Sports Field, also that the Parish Council will pay the shortfall (£125.00) between funds raised and the purchase price. Installation costs will be the responsibility of the sports club.

- Whitnage Road name sign to be taken up with Highways (David Ashford).

- Centenary of the end of WW1 celebrations: Sampford Peverell Society’s application for Heritage funding to assist various projects should be determined by the end of April.

- Public toilets maintenance problems: following the vandalism incident, MDDC has suggested a meeting with the Parish Council to consider future maintenance. Members believe that DCC should also be involved.

- public car park: Members consider that any limit on length of stay should be six, rather than four, hours. Some revision of signage is necessary: the recycling centre was moved several years ago.

- Emergency plan development: deferred in Cllr Disney’s absence.

2017/18/109

General Data Protection Regulation: Cllr Culpin agreed to take on the role of Data Protection Officer.

2017/18/110

Discussions with County and District Councillors: Cllr Bainbridge (MDDC) had nothing further to report. She left the meeting at 8.55 pm.

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2017/18/111

Reports by Parish Council representatives:

- a) VH & RG Charity Committee: Cllr Adlington has circulated the minutes of the 6 March meeting of the Charity Management Committee. They confirm that the Treasurer, Piers Makin, is resigning. There is concern about possible subsidence at the rear of the hall due to the leat undermining this area. The Annual General Meeting will be held on 1 May.
- b) Canal Advisory Committee: Cllr Cutts has circulated a report from Mark Baker. Also, the 'Friends of the Grand Western Canal' February and March newsletters have been circulated to Members.
- c) Sampford Peverell Society: Cllr Culpin's report had been circulated. The book on Sampford Peverell shops is almost completed and the WW1 book is on target for November publication.
- d) SP & District Twinning Association: Cllr Taylor is awaiting the minutes of the last Committee meeting. The arrival date for the French visitors is Friday 10 August. The time is not yet certain, but expected to be between 5.00 and 6.00 pm. The Hall has been booked.
- e) Tree Wardens: Cllr Holland had nothing to report.
- f) Play Park Committee: Cllr O'Connell reported that a meeting of the Committee has had to be postponed due to the illness of several members. A Quiz Night will be held on 21 April. The Parish Council will field a team.

2017/18/112

Correspondence has been circulated by e-mail: noted.

2017/18/113

Other matters by leave of the Chairman: none.

2017/18/114

Next meeting of the Parish Council: the Annual Parish Meeting and the Annual Meeting of the Parish Council will be held in the Committee Room on Tuesday 8 May 2018.  
Cllr Leaman gave her apologies.

There being no other business, the meeting was closed at 9.12 pm.