

22.3.16

Summonses to a bimonthly business meeting of Sampford Peverell Parish Council to be held on Tuesday 22 March 2016 in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell, starting at 7.00 pm, were distributed with the agenda to all Members on 15 March 2016.

Agenda: as distributed.

2015/16/105

Chairman Cllr C Passey opened the meeting at 7.00 pm, welcoming Cllr Mrs C Collis (MDDC), Cllr R Radford (DCC), Mrs Tracy Leaman, Mr Basil Husbands and Members present. He introduced and welcomed Ros Davies, Parish Paths Liaison Officer, DCC.

2015/16/106

Parishioners' Open Forum: no issues raised.

2015/16/107

Apologies: Cllr D Cutts (late due to work commitments)

Cllr Mrs H Bainbridge (MDDC) (ill)

Parish Councillors present:

Chairman: Cllr C Passey

Cllrs D Sweatman, H Culpin, C Holland, L Taylor, C Mason and I Adlington.

2015/16/108

Parish Paths Partnership (P3) scheme: Ros explained that the Public Rights of Way team is part of DDC Highways: it looks after footpaths and bridle-ways (none of the latter in Sampford Peverell)...a network of more than 5,000 km. The P3 scheme seeks to maintain footpaths to a minimum standard with locally provided input for control of vegetation (the land-owner is normally responsible for hedge maintenance) and with DCC providing stiles, gates and the like. Importantly the footpaths should remain free of obstruction. Local people walking the paths report direct to the local council any problems experienced.

167 parishes and towns have signed up to the P3 scheme, including Halberton, Holcombe Rogus and Cullompton locally. A grant of £30.00 per mile per annum is paid by DCC. Ros stated that there are 5 miles of footpaths in the parish, which equates to £150 per year. In addition, it is possible to apply for grants for special projects.

It is recommended that the council organises annual walks, recommends works and applies for grants. There was some disagreement about the location of defective gates on footpath 9: further investigation is required.

Ros Davies was thanked for her presentation and left the meeting at 7.40 pm.

2015/16/109

Vacancy following the resignation of Martin Stott: the Clerk reported that no request for an election had been made and that the vacancy had been advertised locally. There had been two applications: Members had decided to invite Mrs Tracy Leaman to accept co-option. Mrs Leaman indicated her acceptance and she was welcomed as a new Member by the Chairman. She signed a Declaration of Acceptance of Office and will complete a Declaration of Registerable Interests as soon as the paperwork is available.

The other candidate was advised that he would be considered when a further vacancy arises.

[Mr B Husbands left the meeting at 7.45 pm]

2015/16/110

Minutes of the Meeting of the Parish Council held on 26 January 2016 approved on the proposal of Cllr Culpin, seconded by Cllr Mason, agreed *nem con* and signed by the Chairman.

The approved Minutes and the relevant planning list will be sent in pdf format to Cllr Culpin for posting on the website.

- Matters arising from these Minutes (other than items to follow): none.

- Declarations of Interests made by Members at the above Meeting: none.

continued.....

2015/16/111

Planning matters:

applications considered by sub-committee/ decisions notified by MDDC/ Appeals notified/ new applications (to 16 January 2016)/ matters notified after 16 January 2016/ enforcement matters:

.....see summary spreadsheet.

Outstanding consultations:

16/00317/FULL: agricultural building at Foxlands Farm, Hockworthy. No comments to be made.

16/00398/HOUSE: extension at 59 Boobery, SP: planning sub-committee to consider, to visit the site and speak to occupiers of adjacent houses.

[Cllr Cutts joined the meeting at 8.00 pm]

The Chairman agreed to re-order the meeting so that the contributions of District and County Council Members could be made.

2015/16/112

The Chairman asked how cuts in support grant from central government will impact on Sampford Peverell, for example in the prioritisation of road repairs. Cllr Radford advised that the Parish Council keeps urging for work to be done. He suggested an e-mail from the Clerk that he could take to senior officers. He further suggested another daytime meeting in the village to examine problem areas. Cllr Sweatman drew attention to the deteriorating condition of the section of Higher Town that was not resurfaced last summer.

The footpath provision in Station Road and the introduction of a speed limit should be added to the list. Cllr Collis spoke briefly of the steps to be taken by MDDC to speed enforcement actions.

[Cllrs Radford and Collis left the meeting at 8.30 pm]

2015/16/113

Reports from Parish Council Working Groups (WGs):

(a) Community Safety WG: Cllr Sweatman hopes to revamp NHW in the village with the aid of material from PCSO Sims.

(b) Environment WG:

- Richmond Close bus shelter: repairs have not yet been carried out.
- steps next to the Chapel need hand-rails (one set of steps forms the official public footpath) (a possible project under the P3 scheme?)

(c) Publicity WG: the village "Showcase" event: 21 groups have expressed interest in taking part. Volunteers for the day required. Preparations progress: posters, name labels for Members (in hand with Cllr Passey): banner by Ron Holmes (Cllr Mason); Cllr Culpin took a group photograph and has other photos from around the village to illustrate projects of the PC.

Cllr Passey will collect receipts and settle individual accounts, then present the Parish Council with one bill for payment.

(d) Parish Plan/Funding WG: £1,200.00 towards the cost of creating the new entrance to the Sports Field has now been received. Not known if the Fund will operate in 2016/17.

[Cllr Taylor left the meeting at 8.55 pm.]

2015/16/114

Other highways and village matters;

a) Housing Needs survey/Site Appraisal report. Sue Southwell's report has now been sent to MDDC planners for approval/comment and a response received. Members believe that the hotel site is the best. The site on the opposite side of Lower Town would also be suitable, but that on Whitnage Road is considered not suitable because of the extra traffic created near to the Canal bridge. Members suggested a meeting between Sue Southwell and a few of them on a date to be determined.

b) Richmond Close: drop kerbs and resurfacing noted.

c) Grass cutting: the PC still has not been told if DCC will accept liability for the NDLR feeders and Station Road. The PC has been quoted £288.32 pa, but it is not clear what this represents. Possibly the cost for one cut, but of what area?

continued.....

2015/16/115

Report from the Community Police Officer: PCSO Sims was not present: no report received.

2015/16/116

Finance:

a) payments made since last meeting:

SP VH&RG Charity: hire fees for 2014/15: £211.00

Net World Sports: MUGA Goal posts and nets: £1,287.92

P Bowers: Tree Wardens' expenses: £21.21

- the above three payments agreed and noted.

b) statement of accounts

Business Reserve account: £3,950.31

Current account: £24,610.17 (which includes £1,191.39 held in the name of the Parish Plan Group, the TAP Fund grant of £1,200.00, also the £20,000.00 loan from Mr Trevor Elswood).
Statements accepted unanimously.

c) authority to pay accounts rendered:

i) M J Aspray: Clerk's salary for February & March 2016: £570.00.

ii) M J Aspray: Clerk's expenses to 20 March 2016 as claimed: £72.09.

iii) Four Seasons: tree works in Recreation Ground: £876.00 per invoice presented.

iv) Westward Joinery: VAT payment for dugouts (MUGA project): £550.00.

Four cheques issued on the unanimous agreement of Members present.

d) new authorised signatories: Cllrs Taylor, Culpin and Adlington, and the Clerk: amendment to mandate in progress.

2015/16/117

Reports by Parish Council representatives:

a) Village Hall and Recreation Ground Charity: latest minutes of meetings have been circulated. Renovation works (lighting; new boiler; kitchen refurbishment; toilets) to be progressed and paid for through the PC. VAT will be recovered where possible.

b) Canal Advisory Committee: Cllr Cutts: Mark Baker's report date 21 March had been circulated. Noted.

c) Sampford Peverell Society: Cllr Culpin's report dated 20 March had been circulated. Noted.

d) Sampford Peverell & District Twinning Association: Cllr Taylor: confirmation of visit by the French twinning, arriving on 22 July. PC requested to provide reception. Village Hall already booked. Noted.

e) Tree Wardens: Cllr Mason: brief report dated 17 March already circulated. Noted.

2015/16/118

Correspondence circulated as listed on the agenda: noted.

Additional items: MDDC: Digital skills workshop/MDDC: Self-build housing/CPRE: 'Our Outdoors' competition (to be forwarded by the Chairman to the Garden Club and to P Bowers).....noted.

2015/16/119

Any other matters by leave of the Chairman: none.

2015/16/120

Next meeting of the Parish Council: the 2016 Annual Parish Meeting of the Parish Council will be on Wednesday 11 May 2016 at 7.00 pm in the Memorial Hall, to be immediately followed by the 2016/17 Annual Meeting of the Parish Council.

The meeting was closed at 9.45 pm.