

SAMPFORD PEVERELL PARISH COUNCIL (SPPC)

I hereby give notice that a general business meeting of the Parish Council will take place on **MONDAY 22 November 2021** starting at **7.00 pm** in the Memorial Hall, Lower Town, Sampford Peverell.

All Members of the Parish Council are hereby summoned to take part for the purpose of considering and resolving the business as set out hereunder.

IN VIEW OF THE HIGH LEVEL OF COVID-19 INFECTIONS LOCALLY AND IN LINE WITH THE RECOMMENDATIONS OF THE DEVON ASSOCIATION OF LOCAL COUNCILS, ALL ATTENDING THE MEETING MUST OBSERVE APPROPRIATE SOCIAL DISTANCING. PLEASE USE HAND SANITISER UPON ARRIVAL AND WEAR FACE MASKS UNTIL THE START OF THE MEETING.

Dated this 16 November 2021

M J Aspray
Clerk to the Parish Council

AGENDA

ALL MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY RELEVANT DISCUSSIONS THAT MAY TAKE PLACE DURING THIS MEETING

- 1 Parishioners' Open Forum
- 2 Apologies for absence
- 3 Co-option of two Members of the Parish Council
- 4 Minutes of the Meeting of the Parish Council held on 27 September 2021:
 - (a) Matters arising from these Minutes (other than items to follow)
 - (b) Declarations of Interests made by Members
- 5 Planning matters: applications considered by sub-committee/decisions notified by MDDC/Appeals notified/new applications and matters notified after 16 November 2021/enforcement matters:
 - other planning matters and planning correspondence
 - Turnpike planter
- 6 Finance:
 - (a) to note payments made since last meeting
 - (b) statement of accounts
 - (c) authority to pay accounts rendered
 - (d) finance-related correspondence
 - (e) Christmas Tree
 - (f) Training for new Members

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- 7 Working Groups: membership and roles. Individual roles.
- 8 Reports from Working Groups/ Individual roles
 - (a) Communications & Engagement (publicity) (Cllrs Cutts and Culpin)
 - Social Media (Cllr Culpin)
 - (b) Climate Change and environmental issues (Cllr Burt)
 - (i) free trees project update
 - (ii) SP wastewater treatment works
 - (c) Roads, Pavements & Footpaths (Cllr Burt)
 - (d) Public Convenience Development Group (Cllrs Cutts, O'Connell & Taylor):
 - (i) maintenance issues - vandalism/ASB/criminal damage
 - (ii) utility accounts received
 - (iii) quotations for proposed remodelling works (three required)
 - (iv) cleaning and daily locking (1 October 2021 until closure on 31 October 2021 due to vandalism) (payment due)
 - (v) maintenance costs (to be refunded)
 - (e) Affordable Housing - Community Lands Trust (Cllr Culpin)
 - (f) Snow Warden (Cllr Taylor)
 - (g) Tidiness/Litter-picking (Cllr Burt): Autumn litter-pick report
 - (h) Defibrillator maintenance (Cllr Taylor)
- 9 Other Highways and village matters
 - (a) request for tree works in The Brendons
 - (b) additional dog/litter bin in Station Road
 - (c) vandalism/ASB/criminal damage in the village - Police involvement
 - (d) speeding traffic concerns
 - (e) book swap kiosk (repainting)
 - (f) damaged finger post at Battens Cross
- 10 Discussions with Cllr Ray Radford, DCC, and also with MDDC Ward Members, Cllrs Christine Collis and Jo Norton
- 11 Brief reports from Parish Council representatives on any recent activities:
 - (a) Village Hall & Recreation Ground Charity Committee (Cllr Cutts)
 - (b) Grand Western Canal Joint Advisory Committee (Cllr Cutts)
 - (c) Sampford Peverell Society (Cllr Culpin)
 - (d) Sampford Peverell & District Twinning Association
 - (e) Tree Wardens (report from Mr Peter Bowers)
- 12 Correspondence
- 13 Any other matters by leave of the Chairman
- 14 Next meetings of the Parish Council: to note the dates of the next meetings
 - (a) Finance Committee meeting: Monday 6 December 2021
(budget and precept for 2022/23)
 - (b) bi-monthly business meeting: Monday 24 January 2022

continued.....

Supplementary information

Item 4 (b) Declaration of interests: none made

Item 6 (a) Payments made since last meeting (27.9.21):

- (i) 18.10.21: Npower: toilets electricity charges for August and
September 2021: £75.10
- (ii) 25.10.21: Peter Bowers: refund re purchase of cherry trees:
£207.40
- (iii) 25.10.21: Pip & Stone: 20% deposit re fruit trees order: £92.82
- (iv) 9.11.21: Npower: toilets electricity charges for October 2021:
£37.41
- (v) 9.11.21: The Royal British Legion: donation 2021: £75.00
- (vi) 9.11.21: Bernard O'Connell: refund re purchase of fence stakes:
£90.00

Item 6 (c) Accounts to be paid subject to authorisation:

- (i) M J Aspray: Clerk's salary 10 & 11/21: £650.00
- (ii) Bernard O'Connell: toilets locking [31 days @ £2.00 per day =
£62.00 **] and toilets cleaning [31 days @ £7.00 per
day = £217.00 **] total £279.00

** for the period 1.10.21 to 31.10.21 (31 days)

[Note: a claim will be made later to cover time and expenses
incurred following criminal damage caused on 31.10.21]

- (iii) M J Aspray: Clerk's expenses to 14.11.21: £54.54

M J Aspray
Clerk to Sampford Peverell Parish Council
16 November 2021