

SAMPFORD PEVERELL PARISH COUNCIL (SPPC)

I hereby give notice that a general business meeting of the Parish Council will take place on **MONDAY 27 September 2021** starting at **7.00 pm** in the Memorial Hall, Lower Town, Sampford Peverell.

All Members of the Parish Council are hereby summoned to take part for the purpose of considering and resolving the business as set out hereunder.

IN VIEW OF THE HIGH LEVEL OF COVID-19 INFECTIONS LOCALLY AND IN LINE WITH THE RECOMMENDATIONS OF THE DEVON ASSOCIATION OF LOCAL COUNCILS, ALL ATTENDING THE MEETING MUST OBSERVE APPROPRIATE SOCIAL DISTANCING. PLEASE USE HAND SANITISER UPON ARRIVAL AND WEAR FACE MASKS UNTIL THE START OF THE MEETING.

Dated this 21 September 2021

M J Aspray
Clerk to the Parish Council

AGENDA

ALL MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY RELEVANT DISCUSSIONS THAT MAY TAKE PLACE DURING THIS MEETING

- 1 Parishioners' Open Forum
- 2 Apologies for absence
- 3 Vacancies of the Parish Council
- 4 Minutes of the Meeting of the Parish Council held on 27 July 2021:
 - (a) Matters arising from these Minutes (other than items to follow)
 - (b) Declarations of Interests made by Members
- 5 Planning matters: applications considered by sub-committee/decisions notified by MDDC/Appeals notified/new applications and matters notified after 21 September 2021/enforcement matters:
 - other planning matters and planning correspondence
- 6 Finance:
 - (a) to note payments made since last meeting
 - (b) statement of accounts
 - (c) Parish Magazine donation (2020) residual funds: VH notice boards
 - (d) authority to pay accounts rendered
 - (e) payments for bridge name plates and contribution towards village picnic: to decide from which allocated fund to make these payments (while noting item 8(a) below)
 - (f) finance-related correspondence
- 7 Public Convenience Development Group (Cllrs Cutts, O'Connell & Taylor):
 - (a) maintenance issues
 - (b) utility accounts received
 - (c) quotations for proposed remodelling works (three required)

continued.....

- 7 Public Convenience Development Group, continued.....
 - (d) cleaning and daily locking (1 Aug to 30 Sept 2021) (payment due)
 - (e) maintenance costs (to be refunded)
- 8 Climate Change and environmental issues (Cllr Burt)
 - (a) requests received for free trees
- 9 Reports from Working Groups/ Individual roles
 - (a) Communications & Engagement (publicity) (Cllrs Cutts and Culpin)
 - Social Media (Cllr Culpin)
 - (b) Roads, Pavements & Paths (Environment) (Cllr Burt)
 - (c) Affordable Housing - Community Lands Trust (Cllr Culpin)
 - (d) Snow Warden (Cllr Taylor)
 - (e) Tidiness/Litter-picking (Cllr Burt): Autumn litter-pick arrangements
 - (f) Defibrillator maintenance (Cllr Taylor)
- 10 Other Highways and village matters
 - (a) request for tree works in The Brendons
 - (b) additional dog/litter bin in Station Road
 - (c) speeding traffic concerns
 - (d) book swap kiosk (repainting)
- 11 Discussions with Cllr Ray Radford, DCC, and also with MDDC Ward Members, Cllrs Christine Collis and Jo Norton
- 12 Brief reports from Parish Council representatives on any recent activities:
 - (a) Village Hall & Recreation Ground Charity Committee (Cllr Cutts)
 - (b) Grand Western Canal Joint Advisory Committee (Cllr Cutts)
 - (c) Sampford Peverell Society (Cllr Culpin)
 - (d) Sampford Peverell & District Twinning Association (vacant)
 - (e) Tree Wardens (report from Mr Peter Bowers)
- 13 Correspondence
- 14 Any other matters by leave of the Chairman
- 15 Next meetings of the Parish Council: to note the dates of future meetings of SPPC bi-monthly business meetings:

Monday 22 November 2021
Monday 24 January 2022
Monday 21 March 2022

also the Finance Committee meeting:

Monday 6 December 2021
(budget and precept for 2022/23)

and the 2022 Annual Parish Meeting and 2022/23 Annual Meeting of the Parish Council:

Monday 9 May 2022
(approval of accounts for 2021/22 and preparations for annual audit)

continued.....

Supplementary information

Item 4 Declaration of interests: none made

- Item 6 (a) Payments made since last meeting (27.7.21):
- (i) 23.8.21: Source for Business: water charges 20.5.21 to 11.8.21: £142.89
 - (ii) 23.8.21: SP VH&RG Charity: agreed contribution towards village picnic: £250.00
 - (iii) 14.8.21: Npower: toilets electricity charges 30.4.21 to 31.7.21: £115.83
 - (iv) 8.8.21: DCC: Canal bridge name plates: £566.00
- Item 6 (d) Accounts to be paid subject to authorisation:
- (i) M J Aspray: Clerk's salary 8 & 9/21: £650.00
 - (ii) Bernard O'Connell: toilets locking [61 days @ £2.00 per day = £122.00 **] and toilets cleaning [61 days @ £7.00 per day = £427.00 **] total £549.00
 - (iii) Bernard O'Connell: refund of expenses re toilets: £28.27
 - (iv) SP VH&RG Charity: contribution towards new notice boards (being the residue of the Parish Magazine donation in 2020): £305.42
 - (v) SP Parochial Church Council: grant re churchyard maintenance in 2021/22: £350.00
 - (vi) SP Methodist Church: grant re churchyard maintenance in 2021/22: £85.00

** for the period 1.8.21 to 30.9.21 (61 days)

M J Aspray
Clerk to Sampford Peverell Parish Council
21 September 2021