

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF
UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement <u>WEDNESDAY, 9 JUNE 2021</u></p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2021, these documents will be available on reasonable notice by application to:</p> <p>(b) <u>MR. M J ASPRAY</u> <u>CLERK & RESPONSIBLE FINANCE OFFICER</u> <u>01884 242606</u> (RFO)</p> <p>commencing on (c) <u>Monday 14 June 2021</u></p> <p>and ending on (d) <u>Friday 23 July 2021</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-l.com)</p> <p>5. This announcement is made by (e) <u>MR M J ASPRAY - CLERK 2</u> <u>RFO</u></p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

LOCAL AUTHORITY ACCOUNTS: A SUMMARY OF YOUR RIGHTS

Please note that this summary applies to all relevant smaller authorities, including local councils, internal drainage boards and 'other' smaller authorities.

The basic position

The Local Audit and Accountability Act 2014 (the Act) governs the work of auditors appointed to smaller authorities. This summary explains the provisions contained in Sections 26 and 27 of the Act. The Act and the Accounts and Audit Regulations 2015 also cover the duties, responsibilities and rights of smaller authorities, other organisations and the public concerning the accounts being audited.

As a local elector, or an interested person, you have certain legal rights in respect of the accounting records of smaller authorities. As an interested person you can inspect accounting records and related documents. If you are a local government elector for the area to which the accounts relate you can also ask questions about the accounts and object to them. You do not have to pay directly for exercising your rights. However, any resulting costs incurred by the smaller authority form part of its running costs. Therefore, indirectly, local residents pay for the cost of you exercising your rights through their council tax.

The right to inspect the accounting records

Any interested person can inspect the accounting records, which includes but is not limited to local electors. You can inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records. You can copy all, or part, of these records or documents. Your inspection must be about the accounts, or relate to an item in the accounts. You cannot, for example, inspect or copy documents unrelated to the accounts, or that include personal information (Section 26 (6) – (10) of the Act explains what is meant by personal information). You cannot inspect information which is protected by commercial confidentiality. This is information which would prejudice commercial confidentiality if it was released to the public and there is not, set against this, a very strong reason in the public interest why it should nevertheless be disclosed.

When smaller authorities have finished preparing accounts for the financial year and approved them, they must publish them (including on a website). There must be a 30 working day period, called the 'period for the exercise of public rights', during which you can exercise your statutory right to inspect the accounting records. Smaller authorities must tell the public, including advertising this on their website, that the accounting records and related documents are available to inspect. By arrangement you will then have 30 working days to inspect and make copies of the accounting records. You may have to pay a copying charge. The 30 working day period must include a common period of inspection during which all smaller authorities' accounting records are available to inspect. This will be 1-14 July 2021 for 2020/21 accounts. The advertisement must set out the dates of the period for the exercise of public rights, how you can communicate to the smaller authority that you wish to inspect the accounting records and related documents, the name and address of the auditor, and the relevant legislation that governs the inspection of accounts and objections.

The right to ask the auditor questions about the accounting records

You should first ask your smaller authority about the accounting records, since they hold all the details. If you are a local elector, your right to ask questions of the external auditor is enshrined in law. However, while the auditor will answer your questions where possible, they are not always obliged to do so. For example, the question might be better answered by another organisation, require investigation beyond the auditor's remit, or involve disproportionate cost (which is borne by the local taxpayer). Give your smaller authority the opportunity first to explain anything in the accounting records that you are unsure about. If you are not satisfied with their explanation, you can question the external auditor about the accounting records.

The law limits the time available for you formally to ask questions. This must be done in the period for the exercise of public rights, so let the external auditor know your concern as soon as possible. The advertisement or notice that tells you the accounting records are available to inspect will also give the period for the exercise of public rights during which you may ask the auditor questions, which here means formally asking questions under the Act. You can ask someone to represent you when asking the external auditor questions.

Before you ask the external auditor any questions, inspect the accounting records fully, so you know what they contain. Please remember that you cannot formally ask questions, under the Act, after the end of the period for the exercise of public rights. You may ask your smaller authority other questions about their accounts for any year, at any time. But these are not questions under the Act.

You can ask the external auditor questions about an item in the accounting records for the financial year being audited. However, your right to ask the external auditor questions is limited. The external auditor can only answer 'what' questions, not 'why' questions. The external auditor cannot answer questions about policies, finances, procedures or anything else unless it is directly relevant to an item in the accounting records. Remember that your questions must always be about facts, not opinions. To avoid misunderstanding, we recommend that you always put your questions in writing.

The right to make objections at audit

You have inspected the accounting records and asked your questions of the smaller authority. Now you may wish to object to the accounts on the basis that an item in them is in your view unlawful or there are matters of wider concern arising from the smaller authority's finances. A local government elector can ask the external auditor to apply to the High Court for a declaration that an item of account is unlawful, or to issue a report on matters which are in the public interest. You must tell the external auditor which specific item in the accounts you object to and why you think the item is unlawful, or why you think that a public interest report should be made about it. You must provide the external auditor with the evidence you have to support your objection. Disagreeing with income or spending does not make it unlawful. To object to the accounts you must write to the external auditor stating you want to make an objection, including the information and evidence below and you must send a copy to the smaller authority. The notice must include:

- confirmation that you are an elector in the smaller authority's area;
- why you are objecting to the accounts and the facts on which you rely;
- details of any item in the accounts that you think is unlawful; and
- details of any matter about which you think the external auditor should make a public interest report.

Other than it must be in writing, there is no set format for objecting. You can only ask the external auditor to act within the powers available under the Local Audit and Accountability Act 2014.

A final word

You may not use this 'right to object' to make a personal complaint or claim against your smaller authority. You should take such complaints to your local Citizens' Advice Bureau, local Law Centre or to your solicitor. Smaller authorities, and so local taxpayers, meet the costs of dealing with questions and objections. In deciding whether to take your objection forward, one of a series of factors the auditor must take into account is the cost that will be involved, they will only continue with the objection if it is in the public interest to do so. They may also decide not to consider an objection if they think that it is frivolous or vexatious, or if it repeats an objection already considered. If you appeal to the courts against an auditor's decision not to apply to the courts for a declaration that an item of account is unlawful, you will have to pay for the action yourself.

For more detailed guidance on public rights and the special powers of auditors, copies of the publication Local authority accounts: A guide to your rights are available from the NAO website.

If you wish to contact your authority's appointed external auditor please write to the address in paragraph 4 of the *Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return*.

Annual Internal Audit Report 2020/21

SAMPFORD PEVERELL PARISH COUNCIL

20/03/21

<http://www.sampfordpeverell.org.uk/councils>

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			No Petty cash
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")			✓
L. If the authority has an annual turnover not exceeding £25,000, it publishes information on a website/webpage up to date at the time of the internal audit in accordance with the Transparency code for smaller authorities.	✓		
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (evidenced by the notice published on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2019/20 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

28/04/2021 13/05/2021

Name of person who carried out the internal audit

STEVEN W RIGHT

Signature of person who carried out the internal audit



Date

13/05/2021

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

SAMPFORD PEVERELL PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		
	Yes	No*	*Yes* means that this authority:
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

04/05/21

and recorded as minute reference:

2021/22 (40215)(1)

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

<http://www.sampfordpeverell.org.uk/councils>

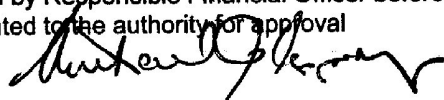
Section 2 – Accounting Statements 2020/21 for

SAMPFORD PEVERELL PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	11,962	13,390	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	10,500	16,555	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	14,935	13,909	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2,830	4,420	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	21,176	14,799	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	13,391	24,635	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	13,391	24,635	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	13,770	14,183	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		No	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

30/04/21

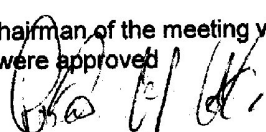
I confirm that these Accounting Statements were approved by this authority on this date:

04/05/21

as recorded in minute reference:

2021/22 (AUDIT) (2)

Signed by Chairman of the meeting where the Accounting Statements were approved



SAMPFORD PEVERELL PARISH COUNCIL

ACCOUNTS FOR 2020/21
(1 April 2020 to 31 March 2021)

A) Total funds held at 1 April 2020		£13,390.21
B) Cumulative Fund Balance for the year to 31 March 2021		
Balance brought forward		<u>Annual Return for 2020/21</u>
on 1 April 2020	£13,390.21	£13,390
Add Income for 2020/21	30,464.39	Precept 16,555
		Other Income 13,909
Less Expenditure for 2020/21 (19,219.30)		Salaries (4,420)
		Other expenditure (14,799)
Balance carried forward		
on 31 March 2021	£24,635.30	£24,635
C) Balances at 31 March 2021		
Current account (sheet 354A)	£ 21,119.36	
Less issued, unpresented cheques		
(see note 3, below)	(451.50)	
Business Reserve account (sheet 122)	3,967.44	
Total at 31 March 2021	£ 24,635.30	

Notes:

1. Reconciliation of the total balance held at 31 March 2021 with the Cumulative Fund Balance for 2020/21 is demonstrated.
2. For details of Income and Expenditure for 2020/21 please see pages 2.1 and 2.2.
3. Issued cheques that were not presented for payment by 31 March 2021:
cheque number 001532: £17.00
001533: £400.00
001534: £34.50
Total value £451.50
Cheque number 001526 was cancelled.
All other issued cheques were successfully presented for payment.

Accounts reviewed and checked.



S. Wright

28/4/2021

SAMPFORD PEVERELL PARISH COUNCIL

ACCOUNTS FOR 2020/21

page 2.1

Income & Expenditure Account for the year to 31 March 2021

2019/20		2020/21
£	INCOME	£
10,500.00	Precept from District Council	16,555.00
6.68	Bank interest (Deposit account)	2.85
10,266.31	VAT refunds	0.00
nil	Provision of copies (Freedom of Information Act)	nil
nil	Grant (MDDC) re Cemetery maintenance	nil
0.00	DCC Locality Fund (Cllr Radford) - wilding	685.00
	- defibrillator	800.00
901.94	Grants/donations to SP Play Park Appeal Fund	147.00 #
1,960.00	Donations from Parish Magazine 2020	n/a
n/a	2021	2,200.00
1,800.00	MDDC re toilets cleaning (inv 004,005,006 & 007)	1,484.80
n/a	DAAT grant re night landing lights	2,289.74
n/a	MDDC grant re toilets refurbishment	6,300.00
25,434.93	TOTAL INCOME	30,464.39

Notes:

1. Income received for the Play Park Appeal Fund by donations made by Standing Order (£147.00, indicated # above) was as follows:
Standing order donations (Giving Scheme) £147.00

EXPENDITURE: please see page 2.2

SAMPFORD PEVERELL PARISH COUNCIL

ACCOUNTS FOR 2020/21

page 2.2

Income & Expenditure Account for the year to 31 March 2021

2019/20		2020/21
£	EXPENDITURE	£
247.87	Devon Association of Local Councils: membership fee	261.00
135.68	General administration (Clerk's expenses)	190.70
0.00	Hire charges for meetings for SPPC	279.67
0.00	Publications and training courses	0.00
2,830.00	Salaries #	4,420.00
n/a	Village Showcase event	n/a
389.30	Insurance premium	392.56
4.05	Members' expenses	34.50
25.00	Section 137 payment*: Friends GW Canal membership	25.00
300.00	Grant to SP Parochial Church Council	300.00
70.00	Grant to SP Methodist Church	70.00
239.75	Audit fees and expenses	241.50
455.54	VAT paid	1,501.22
150.00	Charitable donations (Section 137*)	150.00
1,000.00	Grant to SP VH & Recreation Ground Charity	1,000.00
0.00	Computer equipment purchase/service	0.00
147.35	Election expenses	0.00
0.00	Snow Warden's and Litter Wardens' expenses	0.00
0.00	Tree Wardens' expenses	0.00
1,277.65	VAT payments refund to VH Charity	0.00
1,221.73	MDDC: Grass cutting	1,226.04
0.00	Twinning reception & dinner grant (S137 payment*)	n/a
0.00	Community Land Trust expenses	0.00
430.00	Expenses re Play Park	0.00
0.00	Website maintenance	0.00
0.00	Payphone kiosk	0.00
791.84	VAT payments refund to VH Charity (Play Park Appeal)	0.00
6,352.00	VAT payments refund to SP Tennis Club	0.00
1,680.00	VH Charity: grant (ex Parish Magazine) re fence	n/a
240.00	A M Lane: tree survey	n/a
2,841.55	VH Charity: Play Park Appeal funds transfer	n/a
369.00	VH Charity: balance of donation to Play Park Appeal	n/a
1,800.00	Toilets cleaning	1,911.80
1,008.00	Toilets daily locking/unlocking	790.00
0.00	Sundries **	87.50
n/a	MAT Electrics (night landing lights)	3,944.32
n/a	Wildflower meadow project	629.30
n/a	Defibrillator purchase (Higher Town)	1,364.19
0.00	Tree works	400.00
24,006.31	TOTAL EXPENDITURE	19,219.30

* Section 137: please see page 3

** Sundries: Covid-19 leaflet printing: £70.00

Christmas tree purchase (contribution): £17.50

see notes on continuation sheet

SL

Notes

Clerk's Salary

The Clerk's total salary paid in 2019/20 was £2,830.00, as stated. The payment of salary due for February and March 2020 (£570.00), which would normally have been paid at the March meeting, was delayed due to the re-scheduling of the March 2020 meeting to 14 April 2020. This meeting was subsequently cancelled due to the Covid-19 pandemic. It was paid later during 2020/21.

The Clerk was awarded an increase in salary from £3,400.00 to £3,850.00 pa from 1 April 2020.

Thus, salary paid to the Clerk in 2020/21 was £4,420.00, as stated.

Wildflower meadow project

Locality grant (Cllr R Radford, DCC)	£685.00
Expenditure (net of VAT)	
wild-flower seeds	£175.00
ground works	380.00
apple trees + stakes	57.30
additional apple tree	17.00
total expenditure (net of VAT)	(629.30)
Residue of grant (to be used for additional plant protection)	55.70

Defibrillator for Higher Town

Total cost of unit (net of VAT)	£1,364.19
Payments	
Locality grant (Cllr R Radford, DCC)	(800.00)
'Parish Magazine' 2021 donation (part)	(564.19)
Balance outstanding to supplier of unit	nil

'Parish Magazine' 2021 donation	£2,200.00
less contribution towards defibrillator	(564.19)
Balance held for tree purchase, memorial window, etc	1,635.81

DAAT night-landing floodlights installation

Total installation cost (net of VAT)	£3,944.32
Grant from DAAT	(2,289.74)
Balance paid from 'Parish Magazine' 2020 donation	1,654.58

'Parish Magazine' 2020 donation	£1,960.00
less payment towards night-landing lights	(1,654.58)
surplus (held for village project)	305.42

SAMPFORD PEVERELL PARISH COUNCIL
ACCOUNTS FOR 2020/21
Supporting statement for 2020/21 accounts

page 3

ASSETS purchased/disposed of during the year: none.

The following assets are held (with 2019/20 insurance value increased by 3%)

Two 'bus shelters	Insurance value	£ 12,385.42
Gates		353.61
Chairman's Chain of Office & gold bars		1,443.68
TOTAL		14,182.71

LEASES: nil

BORROWINGS: nil

LIABILITIES: Parish Plan Group: balance held £888.24

Play Park Appeal Fund: balance held £232.00

DEBTS OUTSTANDING: nil

INCOME OUTSTANDING:

VAT refund £1,501.22 to be claimed from HMRC

Toilets cleaning (invoice 008) £427.00 (due from MDDC)

TENANCIES: nil

AGENCY WORK: nil

ADVERTISING/PUBLICITY: nil

SUPERANNUATION: nil

UN-PRESENTED CHEQUES: nil

CONTINGENCY RESERVES: nil

EARMARKED RESERVES (as at 31 March 2021).....

Play Park: nil

'Showcase': £173.00

Twinning reception: £200.00

Tree works: £750.00

Grass cutting: £1,239.96

Training/travel: £46.00

Tree Wardens expenses: £65.00

Amenity car park maintenance fund: £2,000.00

Public convenience maintenance: £2,500.00

Website maintenance: £120.00

Computer equipment: £500.00

Defibrillator maintenance: £125.00

General (Jubilee and Improvement Fund): £1,985.00

Wild-flower Meadow project: £55.70

Audit: £58.50

Toilets locking: £438.00

cleaning: £2,400.00

utilities: £3,500.00

remodelling fund: £6,300.00

Parish Mag donation (reserved for trees, Memorial window, etc): £1,635.81

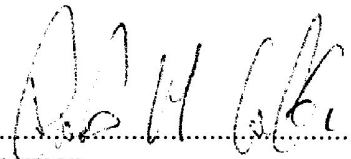
Parish Mag donation (2020) surplus held for improvement project: £305.42

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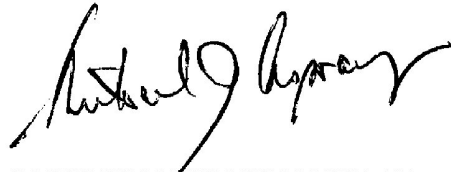
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SECTION 137 PAYMENTS (Local Government Act, 1972): £175.00 in total.

2019/20	Payee	Nature of payment	Amount 2020/21
nil	Twinning Assn	Reception & dinner	nil
25.00	GW Canal Assn	Corp membership subs.	25.00
25.00		Sub-total	25.00
50.00	The Royal		
	British Legion	Donation	50.00
50.00	Citizens Advice	Donation	50.00
50.00	MD Mobility	Donation	50.00
175.00			
		TOTAL in 2020/21	£175.00


 Chairman

Date: 6th May 2021


 Responsible Finance Officer-

Date: 4 May 2021

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SAMPFORD PEVERELL PARISH COUNCIL - Payments over £100 made in 2020/21

<u>Chq no. 00-</u>	<u>Issue date</u>	<u>Payee</u>	<u>Purpose</u>	<u>£</u>
1495	23.5.20	DALC	Memb subscription	294.73
1489	23.5.20	M J Aspray	Clerk's salary (2+3/20)	570.00
1490	9.4.20	B O'Connell	Toilets locking	288.00
1491	9.4.20	B O'Connell	Toilets cleaning	154.80
1497	23.5.20	VH Charity	Annual grant	1,000.00
1493	23.5.20	Zurich M'pal	Insurance premium	392.56
1496	23.5.20	M J Aspray	Clerk's salary (4+5/20)	641.60
1498	15.6.20	MAT Electrics	Invoice DW40273	4,733.18
1499	11.7.20	SPVH Charity	Room hire	220.00
1501	11.8.20	M J Aspray	Clerk's salary (6+7/20)	641.60
1503	22.9.20	M J Aspray	Clerk's salary (8+9/20)	641.60
1505	22.9.20	SPPCC	Grant 2020/20	300.00
1507	10.10.20	M J Aspray	Refund re seed purchase	210.00
1508	10.10.20	R J Webber	ground works	456.00
1509	10.10.20	B O'Connell	Toilets locking	120.00
1510	10.10.20	B O'Connell	Toilets locking	420.00
1513	24.11.19	M J Aspray	Clerk's salary (10+11/20)	641.60
1514	24.11.20	B O'Connell	Toilets locking	120.00
1515	24.11.20	B O'Connell	Toilets cleaning	420.00
1517	12.12.20	PKF Littlejohn	External audit fee	240.00
1518	26.1.21	M J Aspray	Clerk's salary (12/20+1/21)	641.60
1521	26.1.21	B O'Connell	Toilets cleaning	490.00
1520	26.1.21	B O'Connell	Toilets locking	140.00
1525	26.1.21	Aero Healthcare	Defibrillator purchase	1,637.03
1527	1.2.21	MDDC	Grass cutting 2020	1,471.24
1528	23.3.21	M J Aspray	Clerk's salary (2+3/21)	642.00
1531	23.3.21	B O'Connell	Toilets cleaning	427.00
1530	23.3.21	B O'Connell	Toilets locking	122.00
1533	23.3.21	F Harding	Refund re tree works	400.00

M J Aspray
Responsible Finance Officer
19 May 2021